## October 19, 2016 Lincolnshire / 6:00 PM

## washington local schools ${ }^{\circ}$ <br> Board of Education Meeting

This is a meeting of the Washington Local Board of Education in public for the purpose of conducting school district business and is not to be considered a public community meeting. The time for public participation during this meeting is indicated on the agenda as Community Comment.
R.C. 121.22, 3313.15

1. Opening
A. Call to Order by the President
B. Roll Call by the Treasurer
C. Pledge of Allegiance
D. Community Comment

## Recognitions and Presentations

- Meadowvale Choir singing The National Anthem
- American Cultural Exchange Services: Tracee Ellis


## Treasurer's Reports and Recommendations

2. Minutes
3. Financial Reports and Investments
4. Authorization for Payment of Legal Fees
5. Purchases over $\$ 25,000$
6. Non-Bargaining Handbook - Salary Change / Replacement Page
7. Change Orders
8. Final Payment
9. October Five Year Forecast

## SUPERINTENDENT'S REPORT

## Board Communication

## Administrator Reports

## SUPERINTENDENT's RECOMMENDATIONS

10. Gifts and Donations
11. Purchases over $\$ 25,000$
12. 2016 Whitmer High School Graduates
13. CTC Advisory Committee Members for 2016-2017
14. Memorandum of Agreement / OAPSE
15. Executive Session
16. Personnel
17. Adjournment

## 1. Opening

## A. Call to Order by the President

The October 19, 2016 meeting of the Board of Education of Washington Local Schools will come to order. It is now $\qquad$ P.M.

## B. Roll Call by the Treasurer

Mr. Kiser $\qquad$ Mrs. Carmean____
Mr. Hunter $\qquad$
Ms. Canales__ Mr. Langenderfer

Also present:
__ Dr. Hayward, Superintendent
Mr. Davis, Assistant Superintendent
Mrs. Mourlam, Deputy Superintendent for Transition
Mr. Fouke, Treasurer

## C. Pledge of Allegiance

## D. Community Comment

The purpose of the Board of Education meeting is to conduct official Board business. The opportunity for people to address the Board of Education is a privilege that Boards of Education need not grant. This Board of Education has been interested in receiving information from the community. However, in order to provide time for the Board to carry on regular Board business, it becomes necessary to establish certain rules to be followed by those persons wishing to address the Board during Community Comment.

## PROCEDURE FOR COMMUNITY COMMENT

1. Person addressing the Board should state his/her full name and address.
2. The number of delegates speaking on a particular topic should be limited to one whenever possible.
3. Person addressing the Board should limit his/her remarks to three minutes unless the presentation is of an unusual nature.
4. Questions pertaining to the school operation should be directed to the administration at a time other than during Community Comment.
5. Person addressing the Board should not engage in remarks that could be interpreted as libelous or inflammatory to a particular individual.
6. The Board of Education will attempt to complete the item of Community Comment within thirty minutes.

## 2. Minutes

The Treasurer recommends that the Board of Education approve the minutes of the regular meetings of September 17 and 21, 2016 as presented.

Moved by: $\qquad$ -

Mr. Kiser $\qquad$ Mrs. Carmean $\qquad$ Mr. Hunter $\qquad$ Ms. Canales $\qquad$ Mr. Langenderfer $\qquad$

The Washington Local Board of Education met in regular session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on September 17, 2016 at 8:00 a.m. The following members were present:

Mr. Eric Kiser Dr. Susan Hayward, Superintendent,<br>Mrs. Patricia Carmean<br>Mr. David Hunter Mr. Brian Davis, Assistant Superintendent, Mrs. Cherie Mourlam, Deputy Superintendent for Transition, and Mr. Jeffery Fouke, Treasurer<br>Ms. Lisa Canales

Mr. James Langenderfer
Treasurer, Jeffery Fouke, presented and highlighted for the Board the Permanent Improvement Projects from 2014 to present; the permanent improvement budget collects $\$ 2.7$ million annually from the tax levy mainly - multiple levies were

Permanent Improvement Projects: approved beginning in 2000.

## 2014 Projects

- Science wing
- Wifi

2015 Projects

- Department of Information Systems Renovation
- Turf Replacement
- Whitmer HVAC / new heating system
- Asbestos removal at CTC ( $\$ 1.5$ million)
- Implemented over 3 yrs.


## 2016 Projects

- Playground equipment (levy promise)
- Completed final CTC abatement renovation
- Tennis court / Softball field moved on campus
- McGregor \& Monac additions (completion date scheduled Dec. $31^{\text {st }}$ )
- Washington drainage/sewer replacement (unforeseen project)
- $\$ 50,000$ to $\$ 75,000$ spent to make functional
- Complete repair - $\$ 500,000$ higher cost due to the unexpected costs of the replacement of drainage/sewer issues.


## Tentative Future Projects \& Dates

- 2017 - Edgar Rd.
- 2018 - Jackman Elementary Addition
- 2020 - Whitmer Track
- 2020 - District phone system update

Further items for discussion included - purchase schedule for buses; 3-4 new buses every year rather than 5 every other year; implementing a roof maintenance budget schedule; initiate paying off debt (to be brought to the Board at a later date and time for approval) - possible Shoreland rebuild; moving technology expenditures from the General Fund to the Permanent Improvement Budget with the elimination of Debt Service Payments $(\$ 530,000)$ and addition of technology expenditures in the PI Fund ( $\$ 380,000-\$ 460,000$ ). A possible increase of $\$ 70,000-\$ 150,000$ will be available for other permanent improvement expenditures.

Executive

It was moved by Mr. Kiser and seconded by Ms. Canales to accept the Superintendent's recommendation to enter into Executive Session to:
2. Consider the employment of a public employee or official.
7. Consider the compensation of a public employee or official.
8. Consider the investigation of charges or complaints against a public employee, official, licensee or student.
9. Consider the purchase of property for public purposes.
17. Consider matters required to be kept confidential by federal law or regulations or state statutes.
18. Discuss details relative to the security arrangements and emergency response protocols for the Board of Education.

Yes: Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Langenderfer, Mr. Kiser (5)
The Board entered into Executive Session at 8:29 a.m. The meeting was reconvened at 10:01 a.m. and the Board did in fact:
2. Consider the employment of a public employee or official.
7. Consider the compensation of a public employee or official.
8. Consider the investigation of charges or complaints against a public employee, official, licensee or student.
9. Consider the purchase of property for public purposes.
17. Consider matters required to be kept confidential by federal law or regulations or state statutes.
18. Discuss details relative to the security arrangements and emergency response protocols for the Board of Education.
All five Board members are still in attendance.
It was moved by Mr. Kiser and seconded by Mrs. Carmean that this meeting be adjourned at 10:02 a.m.
Yes: Mr. Hunter, Ms. Canales, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean (5)
Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved:


Attest: $\qquad$
(Treasurer)

The Washington Local Board of Education met in regular session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on September 21, 2016 at 6:00 p.m. The following members were present:

Mr. Eric Kiser
Mrs. Patricia Carmean
Mr. David Hunter
Ms. Lisa Canales
Mr. James Langenderfer

Dr. Susan Hayward, Superintendent, Mr. Brian Davis, Assistant Superintendent, Mrs. Cherie Mourlam, Deputy Superintendent for Transition, and Mr. Jeffery Fouke, Treasurer

Tina Dake updated the Board of Education on the staff and student wellness and awareness initiative and how the programs have impacted the lives of everyone involved since 2008.

It was moved by Mr. Kiser and seconded by Ms. Canales to accept the Treasurer's recommendation that the Board of Education approve the minutes of the regular meetings of August 3, 16 and 17, 2016 as presented.

Yes: Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Langenderfer (5)
The Board was presented with the following reports for August:
(1) Summary of Cash Balances, Revenue, General Fund Revenue Detail and Expenses for the Month
(2) Cash Report of All funds
(3) Schedule of Checks Written
(4) Summary of Investments and Earnings

It was moved by Ms. Canales and seconded by Mrs. Langenderfer to accept the Treasurer's recommendation that the Board of Education approve financial reports and Investments as presented.
Yes: Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Langenderfer, Mr. Kiser (5)
It was moved by Mr. Langenderfer and seconded by Mr. Kiser to accept the Treasurer's recommendation that the Board of Education approve the following payments of legal fees as presented:

Recognition \& Presentations:

Minutes: 031-9/16

Financial
Reports and Investments: 032-9/16

Payment of Legal Fees: 033-9/16
$\begin{array}{lll}\text { Bricker \& Eckler } & \text { July Services } & \$ 1,155.00 \\ \text { Spengler Nathanson } & \text { July Services } & \$ 2,000.00\end{array}$
Yes: Mr. Hunter, Ms. Canales, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean (5)

Purchases
Over $\$ 25.000$ : 034-9/16

State Tuition Rates: 035-9/16

Return of
Advances: 036-8/16

It was moved by Mr. Langenderfer and seconded by Mr. Kiser to accept the Treasurer's recommendation, Per Policy 6320, the following requests be approved by the Board of Education:

## A. TLC Transportation

Request from John Bettis, Transportation Supervisor
Estimated Annual Total.......................................... $\$ 180,000.00$
Yes: Ms. Canales, Mr. Langenderfer, Mrs. Carmean, Mr. Hunter (4)
Abstain: Mr. Kiser (1)
It was moved by Mr. Langenderfer and seconded by Mr. Kiser to accept the Treasurer's recommendation that the Board of Education adopt the FY 2017 Tuition Rates as prescribed by the State as presented:

| - In State | $\$ 5,575.64 /$ year | $\$ 619.51 /$ month |
| :--- | :--- | :--- |
| - Out of State | $\$ 9,200.71 /$ year | $\$ 1,022.30 /$ month |

Yes: Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales (5)
It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Treasurer's recommendation that the Board of Education approve the return of advances as follows:

## Debit:

006.7420.922 Cafeteria-Advances Out $\$ 115,000.00$
461.7420.922.9116 Tech Prep-Advances Out - $5,000.00$
499.7420.922.9116 Misc. State-Advances Out $\quad 15,000.00$
516.7420.922.9116 Title VI-B-Advances Out $95,000.00$
524.7420.922.9116 Perkins-Advances Out $25,000.00$
551.7420.922.9116 Title III LEP-Advances Out $10,000.00$
572.7420.922.9116 Title I-Advances Out $95,000.00$
590.7420.922.9116 Title II-Advances Out 40,000.00

## Credit:

001.5220
General Fund-Advances In
$\$ 400,000.00$

Yes: Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales (5)

It was moved by Ms. Canales and seconded by Mrs. Carmean to accept the Treasurer's recommendation that the Board of Education approve advances as follows:

## Debit:

$$
\text { 001.7410.921 General Fund-Advances Out } \$ 400,000.00
$$

## Credit:

006.5210 Cafeteria-Advances In $\quad 115,000.00$
461.5210.9117 Tech Prep-Advances In $5,000.00$
499.5210.9117 Misc. State-Advances In $\quad 15,000.00$
516.5210 .9117 Title VI-B-Advances In $95,000.00$
524.5210 .9117 Perkins-Advances In 25,000.00
551.5210 .9117 Title III LEP-Advances In . $10,000.00$
572.5210.9117 Title I-Advances In 95,000.00
590.5210 .9117 Title II-Advances In $40,000.00$

Yes: Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Langenderfer (5)
It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Treasurer's recommendation that the Board of Education approve allocation of investment interest to the following funds:

## OLD

001 General Fund
002 Bond Retirement Fund
003 Permanent Improvement Fund
004 Building Fund
007 Scholarship Funds
008 Scholarship Funds
024 Employee Benefits Fund

401 All Auxiliary Non-Public Funds

## NEW

001 General Fund
002 Bond Retirement Fund
003 Permanent Improvement Fund
004 Building Fund
007 Scholarship Funds
008 Scholarship Funds
024 Employee Benefits Fund
070 Capital Projects Fund
401 All Auxiliary Non-Public Funds

Yes: Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Langenderfer, Mr. Kiser (5)

Advances:
037-9/16

Allocation of Investoment Interest: 038-9/16

## 14660

Scoreboard It was moved by Mrs. Carmean and seconded by Mr. Kiser to accept the Advertisement Agreement: 039-9/16

Appropriation Modification: 040-9/16

Change Orders2016 CTC Improvements: 041-9/16

Treasurer's recommendation that the Board of Education approve the Scoreboard Advertising Agreement as presented:

## J-Cup Pizza

- One year agreement: August 1, 2016 through July 31, 2017
- $\$ 3,000$ installment to be deposited to the Whitmer Athletic Department
- $\$ 2,000$ value in product to Whitmer Athletic Department

Yes: Mr. Hunter, Ms. Canales, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean (5)
It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Treasurer's recommendation that the Board of Education approve the following appropriation modifications at fund level:

|  |  | CURRENT | AMENDED |
| :--- | :--- | ---: | ---: |
| 009 | Uniform Supplies | $263,449.00$ | $266,949.00$ |
| 011 | Customer Service | $93,175.00$ | $97,325.00$ |
| 200 | Student Managed Activity | $171,797.00$ | $337,177.00$ |
| 300 | District Managed Activity | $799,843.25$ | $791,843.25$ |
| 499 | Misc. State Grant Fund | $79,713.98$ | $49,027.41$ |
| 516 | IDEA Part B | $1,744,582.06$ | $1,817,266.82$ |
| 524 | Carl D. Perkins | $120,110.34$ | $120,516.77$ |
| 551 | Limited English Proficiency | $22,060.58$ | $22,298.15$ |
| 572 | Title I Disadvantaged | $2,079,314.47$ | $2,206,022.86$ |
| 590 | Improving Teacher Quality | $228,824.32$ | $241,756.60$ |

Yes: Ms. Canales, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Hunter (5)
It was moved by Mr. Hunter and seconded by Ms. Canales to accept the Treasurer's recommendation that the Board of Education approve two Change Orders for 2016 CTC Improvements project at Whitmer High School as presented:
A. Van Tassel Construction Corp.

-     - \$5,000.00
B. Earl Mechanical Services, Inc.
- $-\$ 5,000.00$

Yes: Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales (5)

It was moved by Ms. Canales and seconded by Mr. Kiser to accept the Treasurer's recommendation that the Board of Education approve two Change Orders for 2016 Stacy Field Improvements project at Whitmer High School as presented:
A. Dimech Services, Inc.

-     - \$10,813.00
B. The Spieker Company
- \$6,295.00

Yes: Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Langenderfer (5)
It was moved by Mr. Kiser and seconded by Ms. Canales to approve the Treasurer's recommendation that the Board of Education approve a Change Order for the District-wide Lock Core Replacement Project, as presented:
A. McElheney Locksmiths

- \$10,435.76

Yes: Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Langenderfer, Mr. Kiser (5)
It was moved by Mr. Kiser and seconded by Ms. Canales to accept the Treasurer's recommendation that the Board of Education approve Final Payment, including all change orders, as presented:

## 2016 CTC Improvements project

Original Contract Sum
Net Changes to Contract
Total Contract Amount
Total Completed \& Stored to Date
Retainage
Total Earned Less Retainage
Less Previous Certificates for Payment
Final Payment Due
$\mathbf{\$ 3 , 5 0 0 . 0 0}$
40,000.00
$(5,000.00)$
35,000.00
35,000.00
0.00

35,000.00
31,500.00
3,500.00

Yes: Mr. Hunter, Ms. Canales, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean (5)
Dr. Hayward presented to the Board of Education information gathered from a forum held on September 19, 2016 pertaining to suggestions from staff and teachers to identify strategies to improve the State Report Card.

Change Orders 2016 Stacy Field Improvements: 042-9/16

Change
Order: Lock Core Replacement: 043-9/16

Final Payment2016 CTC Improvements: 044-9/16

Presentation-
Forum/State
Report Card:

Gifts \&
Donations: 045-9/16

Activity
Accounts
Resolution: 046-9/16

It was moved by Mrs. Carmean and seconded by Mr. Langenderfer to accept the Superintendent's recommendation that the Board of Education accept the gifts and donations as presented:
A. Conn Weissenberger American Legion Post 587

2020 West Alexis Road, Toledo, 43613

- Donated 23 flags to Whitmer Athletics for use in the football stadium for the annual Veteran's night.
B. Delta Dental

Sarah Ely, Account Manager
1300 East $9^{\text {th }}$ Street, Suite 1703, Cleveland, OH 44114

- Donated 15 backpacks filled with school supplies to the district as part of Delta Dental's Pack-A-Smile program.
C. Eric Kiser

5360 Secor Road, \#i00, Toledo, OH 43613

- Donated an iPad 2 to Greenwood Elementary for use by the Special Education Department

Yes: Ms. Canales, Mr. Langenderfer, Mrs. Carmean, Mr. Hunter (4) Abstain: Mr. Kiser (1)
It was moved by Mr. Kiser and seconded by Ms. Canales to accept the Superintendent's recommendation that the Board of Education adopt the Activity Accounts Resolution for 2016-2017 to transfer funds as presented. This reflects no change from last year.

## ACTIVITY ACCOUNTS RESOLUTION

WHEREAS, the State Board of Education has adopted guidelines that activity programs shall be operated in accordance with the Philosophy of Education and educational goals; and

WHEREAS, the activity program of any school is an important factor in the total school program; and
WHEREAS, the effectiveness of the activity program is handicapped if it is totally dependent upon constant student money-raising activities; and
WHEREAS, according to State Auditor Guidelines \#0019 for Student Activity Programs as prescribed by the Management Advisory Services Department, August, 1993, "The Board of Education may expend monies from its general revenue fund for the operation of state approved student activity programs."
THEREFORE, BE IT RESOLVED, that the Washington Local Board of Education approves an expenditure of funds for co-curricular activities as specifically set aside in the following manner:

Whitmer Activity Funds / 2016-2017
Total \$18,000.00

| Organization | Amount |
| :--- | :--- |
| National Speech \& Debate Association (NSDA) | $\$ 4,000.00$ |
| General Activities | $\$ 4,500.00$ |
| Business Professionals of America (BPA) | $\$ 1,000.00$ |
| Skills USA VICA | $\$ 2,000.00$ |
| Vocal Music | $\$ 5,000.00$ |
| DECA | $\$ 1,500.00$ |

Yes: Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales (5)
It was moved by Mr. Kiser and seconded by Ms. Canales to accept the Treasurer's recommendation that the Board of Education approve a donation to the Whitmer Athletic Club in the amount of $\$ 4,000$ to help facilitate the Hall of Fame event.

Yes: Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales (5)
It was moved by Mr. Kiser and seconded by Ms. Canales to accept the Superintendent's recommendation, Per Policy 6320, the following requests be approved by the Board of Education:
A. Jostens

Request from Tracy Hovest, Whitmer Yearbook Adviser

- \$47,803.00
- Payment for Whitmer 2016-2017 yearbooks (funds will be reimbursed to the district through sales of yearbooks)
B. T \& S Tool \& Supply Company, Inc.

Request from Deb Heban, Director of Whitmer's CTC

- $\$ 34,000.00$
- 50 Ton Press Brake
C. Tierney

Request from Robert Gulick, Director of Technology

- \$43,025.00
- 25 SMART Boards
- One-year SMART Board Software License
D. Northwest Evaluation Association (NWEA)

Request from Brian Davis, Assistant Superintendent

- $\$ 43,237.50$
- Student progress assessment tool with PD training
E. Apple Store

Request from Robert Gulick, Director of Technology

- \$62,270.00
- 130 iPads: 64GB Air 2

Whitmer H.S. Graduate: 049-9/16

Memorandum of Understanding/ TAWLS: 050-9/16

Memorandum of Agreement / TAWLS: 051-9/16

## A. CAREER COORDINATOR

It is hereby mutually agreed between the Washington Local Board of Education and TAWLS that a Career Coordinator position may he Education and TAWLS that a Career Coordinator position may he
established at the discretion of the administration under the following conditions:

## The position: <br> The

1. Will be a contracted teaching position subject to the collective bargaining agreement between TAWLS and the WLS Board of Education.
2. Will be filled on an "interview only" basis and shall be designated as a separate "teaching field" for purposes of reduction in force.
3. Will be issued a one year contract.
4. Will be compensated per the ODE career-technical associated weighted funds, and the salary will be contingent on the annual amount of revenue provided to the Washington Local School District by the state of Ohio.
5. The schedule and number of work hours will vary and will be contingent
on the amount of funding provided to the Washington Local School District by the state of Ohio.

THIS MEMORANDUM IS UNDERSTOOD TO BE EFFECTIVE FOR THE 2016-2017 SCHOOL YEAR AND IS TO BE NON-PRECEDENT SETTING.

Yes: Mr. Hunter, Ms. Canales, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean (5)
It was moved by Mr. Kiser and seconded by Ms. Canales to accept the Superintendent's recommendation that the Board of Education make official the Whitmer High School Class of 2016 graduate as presented:

## A. Sean Arquette

Yes: Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Langenderfer, Mr. Kiser (5)
It was moved by Mr. Langenderfer and seconded by Mr. Kiser to accept the Superintendent's recommendation that the Board of Education approve the Memorandum of Understanding with the Teachers of Washington Local Schools for Career Coordinator as presented: It was moved by Ms. Carmean and seconded by Mr. Kiser to accept the Superintendent's recommendation that the Board of Education approve the Memorandum of Agreements with the Teachers of Washington Local Schools for the Ohio Teacher Evaluation System and McGregor Department Chair, as presented:

## A. Ohio teacher evaluation system (OTES)

The following is mutually agreed between the Washington Local Schools Board of Education and the Teacher Association of Washington Local Schools.

All other teachers shall be evaluated at least once (1) during the academic year:

Teachers rated accomplished on the most recent evaluation only need to be evaluated every three (3) (2) years. Teachers rated skilled on the most recent evaluation only need to be evaluated every two (2) years. Teachers rated ineffective or developing on the most recent evaluation will need to be evaluated every year.

The district will use the following to calculate the final summative rating for teachers who are evaluated under the Ohio Teacher Evaluation System (OTES):

- A1 Teachers - 50\% Teacher Value Added Scores from the 2015-16 school year and 50\% Teacher Performance on standards.
- A2 Teachers - 26\% Teacher Value Added Scores from the 2015-16 school year 24\%, Shared Attribution and 50\% Teacher Performance on standards.
- C Teachers - 50\% Shared Attribution and 50\% Teacher Performance on standards.

The Washington Local Shared Attribution score will be based on the district's ELA 4-9 state assessment score from the 2015-16 school year.

THIS MEMORANDUM IS UNDERSTOOD TO BE EFFECTIVE FOR THE 2016-2017 SCHOOL YEAR AND IS TO BE NON-PRECEDENT SETTING.

## B. MCGRegor Department Chair

It is hereby mutually agreed between the Washington Local administration and TAWLS that:

We will add an additional Elementary Department Chair stipend to the TAWLS Extra Duty Index for the 2016-17 school year only. This added $\$ 3,590$ stipend will be issued to McGregor Elementary. The amount of $\$ 3,231$ will be drawn from the French, Spanish, and German Honorary stipends. The remaining balance of $\$ 359$ will be drawn from the general fund balance.

| 217 L | Elementary Department Chair | $\$ 3,590$ | 1314 |
| :--- | :--- | ---: | ---: |

THIS MEMORANDUM IS UNDERSTOOD TO BE EFFECTIVE FOR THE 2016-2017 SCHOOL YEAR AND IS TO BE NON-PRECEDENT SETTING.

Yes: Ms. Canales, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Hunter (5)

Waiver of First ReadingBOE Policy: 052-9/16

BOE Policy: 053-9/16

Personnel 1of 2: 054-9/16

It was moved by Mr. Kiser and seconded by Mr. Langenderfer to accept the Superintendent's recommendation that the Board of Education waive first reading as presented:

$$
\text { A. } 3223 \text { Standard - Based School Counselor Evaluation }
$$

Yes: Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales (5)
It was moved by Mr. Langenderfer and seconded by Mr. Kiser to accept the Superintendent's recommendation that the Board of Education approve the policy as presented:
A. 3223 Standard - Based School Counselor Evaluation

Yes: Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales (5) It was moved by Mr. Kiser and seconded by Ms. Canales to accept the Superintendent's recommendation that the Board of Dducation approve, via consent motion, personnel items 1 of 2 as presented:

## Personnel

## 1. RESIGNATIONS

## A. Administrative Personnel

| 1. Cheryl Mourlam | Deputy Superintendent for Transition <br> Central Office | $12 / 31 / 2016$ <br> Retirement |
| :--- | :--- | :--- |
|  |  | 16 years |

## B. Certified Personnel

1. Carmella Gulick \begin{tabular}{lll}

Proficiency Tutor \& \begin{tabular}{l}
Jackman

 \& 

Resignation
\end{tabular}

\end{tabular}

## C. Classified Personnel

1. Dennis DeGolier Athletic Facilities 10/31/2016

Maintenance
Retirement
21 years
2. Maranda Hartman $\quad$ Nutrition Service Worker $09 / 21 / 2016$

Wernert Resignation

## D. Extra Duty Personnel

1. Rannae Hansen \#170L-14a Activities Director-Grnwd 09/12/2016
2. Rodney Missler \#215L-3 Jr Hi Curr Facilitator-Sci-Jeff 08/17/2016
3. John Mohn \#113L Pantheon Advisor 09/07/2016
4. Courtney Siebenaller \#170L-14b Activities Director-Grnwd 09/09/2016
5. Kristin Smith \#160L-2b Youth to Youth 08/29/2016
6. Lesley Snyder \#217L-6 Elem Dept Chair-Hiawatha 08/26/2016
7. Kurtis Winzenried** \#169L-14b Elem After Sch Act-Grnwd 09/12/2016

## A. Classified Personnel

1. Ronald Hetherington

Medical Leave From Bus Driving
2. Joseph Jones Medical Leave 06/09/2016-09/30/2016 From Bus Driving

## 3. NOMINATIONS - 2015/16

## A. Production of Various Video/Audio/Artistic Services

## One time Stipend of $\$ 500.00$

1. Gary $\mathrm{O}^{\prime}$ Connor

## B. Bus Driver Trainers Stipend @ $\$ 200.00$ per year

1. Theresa Heyse
2. Robin Miller
3. Sandra Sabecki

## 4. NOMINATIONS - 2016/17

## A. Classified Personnel

$\begin{array}{lll}\text { 1. Victoria Bocanegra } & \text { Classroom Aide-Jefferson } & 7 \text { hrs./day }\end{array}$
Sched. J, step 0 @ \$14.76/hr.
2. Jessica Cordrey Safety Aide - Wernert 09/22/2016 2 hrs./day
Sched. K, step 0 @ \$15.17/hr.
3. Ginger Dauterman Nutrition Service Wrkr-McGregor 09/22/2016 2 hrs./day
Sched. O, step $0 @ \$ 13.44 / \mathrm{hr}$.
4. Casuelo Kennedy* Nutrition Service Wrkr-McGregor 09/06/2016 2 hrs./day
Sched. O, step 0 @ \$13.44
*Currently employed as a Bus Driver, making her a two (2) position employee
5. Kelsey Lenhart Classroom Aide - Washington 09/22/2016 7 hrs./day
Sched. J, step 0 @ \$14.76/hr.
6. Kathryn Mikolajczyk Safety Aide - Shoreland 09/22/2016
3.25 hrs./day

Sched. K, step 0 @ \$15.17/hr.
7. Pamela Reynolds Classroom Aide - Washington 09/22/2016 7 hrs./day
Sched. J, step 0 @ $\$ 14.76 / \mathrm{hr}$.

| 1.Eric Brown | \#020-4b Basketball-Jr Hi-Girls(70\%) | $\$$ | $3,268.00$ |
| :--- | :--- | ---: | ---: |
| 2. Julie Buehrer | \#215L-3a Jr Hi Curr Facil-Sci-Jeff | $\$$ | $2,154.00$ |
| 3. Tracy Gladieux | \#217L-6 Elem Dept Chair-Hiawatha | $\$$ | $3,590.00$ |
| 4. Jordan Hede | \#125L-1a Student Council-Jr Hi-Jeff | $\$$ | $1,077.00$ |
| 5. Ashley Melms** | \#170L-11b Act. Director-McGregor | $\$$ | 359.00 |
| 6. David Napierala | \#129L-6 CTSO Chapter Advisor | $\$$ | $1,436.00$ |
| 7. Meg Nester | \#171L-09a Safety Patrol Coord-Jckmn | $\$$ | $1,320.00$ |
| 8. Mark Rabbitt | \#113L Pantheon Advisor | $\$$ | $1,077.00$ |
| 9. Andrew Schober | \#130-16 CTSO Club Advisor | $\$$ | 718.00 |
| 10. Ashley Schwartz** | \#170L-11a Act. Director-McGregor | $\$$ | 359.00 |
| 11. Nicole Shadle | \#169L-14b Elem After Sch Act-Grnwd | $\$$ | 988.00 |
| 12. Terri Smith** | \#169L-15a Elem After Sch Act-Shrlnd | $\$$ | $1,475.00$ |
| 13. Lesley Snyder | \#218L-6 Elem Head Teacher-Hiawatha | $\$ 3,590.00$ |  |
| 14. Anna Szalkowski** | \#16oL-15b Elem After Sch Act-Shrlnd | $\$$ | $1,475.00$ |
| 15. Cathryn Vaughan | \#170L-14 Activities Director-Grnwd | $\$$ | 718.00 |
| **Consultants |  |  |  |

## C. Substitute Certified Personnel

1. Summer Dodson
2. Cory Guenther
3. Christopher Kreft
4. Kevin Leslie
5. Brian Lieberman
6. Nicole Millhoan
7. Martha Puffenberger
8. Lindsay Skrzyniecki
9. Roberta Smith
10. Heather Stopher

## D. Substitute Classified Personnel

1. Jerry Brown
2. Elizabeth Chambers
3. Tonya Fallon
4. Joseph Jones
5. Christopher Kreft
6. Sofia Lopez
7. Sally Rude
8. Amanda Schramm
9. Janet Smith
10. Heather Stopher
11. Gunner Tabb
12. Deborah Tubbs
13. Rebecca Vore
14. Donna Zazzi
E. Stagehands/Technical Technicians@, \$8.10/hr.
15. Jimmy Anelo
16. Merisa March
17. Ramsey Bristol
18. Kaylee Payne
19. Kerry Keyes
20. Gabriel Salazar
21. Luke Konz
22. Caleb Weber
23. Jenna Lewandowski
24. Byrce Worstell
F. Administering Medication Stipend - Classified Personnel
25. Lauren Marvin Greenwood \$ 500.00
26. Debbie Ketcham Hiawatha \$ 500.00
27. Jacqueline Scholl Jackman \$ 500.00
28. Laura Pedro McGregor \$ 500.00
29. Susan Mee Meadowvale $\$ 500.00$
30. Wendy Glass Monac \$ 500.00
31. Jessica Cole Shoreland \$ 500.00
32. Brenda Liebat Wernert \$ 166.66
33. Minette Nadolny Wernert \$ 166.66
34. Julie Stagner
35. Beth Andryzcik

Wernert \$ 166.66
12. Theresa Laser
Jefferson \$ 500:00
G. Panther + (After School Tutoring) @ $\$ 26.33 / \mathrm{hr}$.

1. Regina Chadwick
2. Nicholas Jakutowicz
3. David Lenz
4. Edward McCarthy
5. Aida Sheehan
H. Credit Recovery Class Monitors @ $\$ 26.33 / \mathrm{hr}$.
6. Lauren Boudreaux
7. Jodi Fryman-Reed
8. Brian Kaser
9. Eric Puffenberger
10. Timothy Walsh
I. Professional Support Governing Board $@$, $\$ 26.33 / \mathrm{hr}$.
11. Lori Bosch
12. Daneen Cole
13. Christopher Hodnicki
14. Roxanne Ward
J. Professional Support Staff Mentors (PACE) $@ \mathbf{\$ 3 2 5 . 0 0}$ per semester
15. Marisa Crespo
16. Rodney Missler
17. Sabrina Wilson

Personnel 1 of $2-$ Continued:

## K. Classroom Aide to be with Student during Band Camp August 18, 2016

1. Christine Arvay Contracted Rate of Pay
L. Extra Duty Index Volunteers Accepting Services for Coaching
2. Erik Thompson Football
M. Bus Driver Recertification@ $\$ 100.00$
3. Bonnie Varnes
N. Resident Educator Mentors $@ \$ 650.00$ per Resident Educator per School Year
4. Carrie Allsbrook
5. Molly Badovick
6. Lindsay Bates*
7. Krista Balwinski
8. Lori Bosch
9. Alysia Cloum
10. Kelly Cowan
11. Marisa Crespo
12. Heather Densmore
13. Layla Diebert
14. Dana Edmonds*
15. Holly Farthing
16. James Floyd, Jr.
17. Carrie Frey
18. Jodi Fryman-Reed
19. Lynn Jager*
20. Christine Kimmey
21. Kiniberly Kovin
22. Cynthia Lambrecht
23. Sheri Lindsey
24. Ann Manley
25. Christine Rupp
26. Felicia Singleton
27. Judith Swartz
28. Dolores Swineford
29. Jennifer Vellequette
30. Christine Weiss
31. Sabrina Wilson
*Mentor has two (2) Resident Educators
32. CHANGE OF CONTRACTS
A. Administrative Personnel
33. Gerald Bell From Elementary Principal - McGregor, Sched. 2, Step 0 @ \$80,634 + Educ. Stipend $\$ 1,800=\$ 82,434$ to Elementary Principal McGregor, Sched. 2, Step 0 @ \$80,634 + Educ. Stipend $\$ 3,600=\$ 84,234$
Effective: 2016/17 school year
34. Lisa Morse

From Elementary Principal - Wernert, Sched. 2, Step 3 @ \$87,054 + Educ. Stipend $\$ 4,500=\$ 91,554$ to Elementary Principal Wernert, Sched. 2, Step 3 @ \$87,054 +
Educ. Stipend $\$ 5,000=\$ 92,054$
Effective: 2016/17 school year

## B. Certified Personnel

1. Molly Brown

Jackman
From Trng. 5 (M.A.), step 16 @
$\$ 75,799$ to Tmg. 5.5 (M.A.+18), step
16 @ $\$ 77,986$
Effective: 2016/17 school year
2. Christina Dake
3. Charles Diehl
4. Jennifer Gent
5. Ann Manley
6. Gary O'Connor
7. Krista Schindel
8. Harry R. Snodgrass
9. Matthew Squibb
10. Jodie Tucker

Whitmer
From Trng. 5 (M.A.), step 16 @
\$75,799 to Trng. 5.5 (M.A.+18), step
16 @ \$77,986
Effective: 2016/17 school year
Meadowvale
From Trng. 5 (M.A.), step 20 @)
$\$ 80,172$ to Trng. 5.5 (M.A. +18 ), step
20 @ \$82,359
Effective: 2016/17 school year
Washington
From Trng. 5.5 (M.A.+18), step 17
@ $\$ 80,172$ to Trng. 6 (SPEC), step
17 @ $\$ 82,359$
Effective: 2016/17 school year
Meadowvale
From Trng. 5.5 (M.A.+18), step 20
@ $\$ 82,359$ to Trng. 6 (SPEC), step
20 @ $\$ 84,545$
Effective: 2016/17 school year
Whitmer
From Trng. 5.5 (M.A. +18 ), step 27.5
@ $\$ 84,545$ to Trng. 6 (SPEC), step
27.5 @ \$86,732

Effective: 2016/17 school year
Jefferson
From Trng. 4.5 (B.A. +18 ), step 4 @) $\$ 47,375$ to Trng. 5 (M.A.), step 4
@ $\$ 49,561$
Effective: 2016/17 school year
Whitmer
From Trng. 5 (M.A.), step 12 @
$\$ 67,053$ to Trng. 5.5 (M.A. +18 ), step
12 @) $\$ 69,240$
Effective: 2016/17 school year
Whitmer
From Trng. 5 (M.A.), step 17 @
\$77,986 to Trng. 5.5 (M.A.+18), step
17 @ \$80,172
Effective: 2016/17 school year
CTC
From Trng. 5 (M.A.), step 12 @
$\$ 67,053$ to Tring. 5.5 (M.A.+18), step
12 @ $\$ 69,240$
Effective: 2016/17 school year

Personnel
1 of 2-
Continued:

Personnel
1 of $2-$
Continued:
C. Classified Personnel

1. Debra Babel-Pounds
2. Jereme Baker
3. April Cowell
4. Bonnie Dubendorfer
5. Gail Herman
6. Rachel Hill
7. Rachel Hill
8. Kimberly Knakiewicz

From Safety Aide - McGregor (2 hrs./day) to Safety Aide - Shoreland ( 2.25 hrs ./day) No change in Schedule, Step, or Hourly Rate Effective: August 24, 2016

From Food Warehouse (8hrs./day), Sched. H, step 6 @ $\$ 20.69 / \mathrm{hr}$. + Longevity \$ . $65 / \mathrm{hr} .=$ $\$ 21.34 / \mathrm{hr}$. to Athletic Facilities - Maintenance ( $8 \mathrm{hrs} / /$ day), Sched. G, step $0 @ \$ 20.71 / \mathrm{hr} .+$ Longevity $\$ .65 / \mathrm{hr} .=\$ 21.36 / \mathrm{hr}$.

## Effective: August 24, 2016

From Custodian - Stadium/Wernert Split ( 8 hrs //day), Sched. D, step 8 @) $\$ 20.26 / \mathrm{hr}$. to Food Warehouse ( 8 hrs./day), Sched. H, step 5 @ $\$ 20.39 / \mathrm{mr}$.

## Effective: August 29, 2016

From Safety Aide - Shoreland (2 hrs./day) to
Safety Aide - Shoreland ( 2.25 hrs./day)
No change in Schedule, Step, or Hourly Rate

## Effective: August 24, 2016

From Bus Monitor (5 hrs./day), Sched. K, step 6 @
$\$ 16.73 / \mathrm{hr}$. Longevity $\$ .95 / \mathrm{hr}$. $=\$ 17.68 / \mathrm{hr}$. and
From Nutrition Service Worker - Washington ( 3 hrs ./day), Sched. O, step 7 @ \$14.96/hr. + Longevity $\$ .95 / \mathrm{hr}$. $=\$ 15.91 / \mathrm{hr}$. to Nutrition Service Manager - Greenwood (8 hrs./day), Sched.
N , step 0 @ \$15.27/hr. + Longevity \$.95/hr. = \$16.22/hr.
Effective: August 22, 2016
From Safety Aide - Shoreland (3 hrs./day) to Safety
Aide - Shoreland ( 3.25 hrs /day).
No change in Schedule, Step, or Hourly Rate
Effective: August 24, 2016
From Safety Aide - Shoreland ( 3.25 hrs./day) to
Safety Aide - Wernert ( 3.50 hrs ./day).
No change in Schedule, Step, or Hourly Rate
Effective: September 6,2016
From Safety Aide - Meadowvale (2 hrs./day),
Sched. K, step 1 @ \$15.42/hr. + Longevity \$.65/hr.
$=\$ 16.07 / \mathrm{hr}$. to Classroom Aide - Greenwood
(4 hrs./day), Sched. J, step 10 @ \$17.43/hr. +
Longevity $\$ .65 / \mathrm{hr} .=\$ 18.08 / \mathrm{hr}$.
2 Position Employee - She will still be Meadowvale
Secretary ( 2.5 hrs ./day)
Effective: August 31, 2016

| 9. Karen Miller | From Nutrition Service Worker - Washington ( $3 \mathrm{hrs} . /$ day), Sched. O, step 7 @ $\$ 14.96 / \mathrm{hr} .+$ Longevity $\$ 1.10 / \mathrm{hr} .=\$ 16.06 / \mathrm{hr}$. to Safety Aide Jackman (2 hrs./day), Sched. K, step 0 @ $\$ 15.17 / \mathrm{hr}$. <br> + Longevity $\$ 1.10 / \mathrm{hr} .=\$ 16.27 / \mathrm{hr}$. <br> 2 Position Employee - She will still be a Bus <br> Monitor ( $5 \mathrm{hrs} . /$ day) <br> Effective: September 14, 2016 | Personnel <br> 1 of $2-$ <br> Continued: |
| :---: | :---: | :---: |
| 10. Erica Roos | From Nutrition Service Worker - Whitmer ( 3 hrs./day), Sched. O, step 5 @ $\$ 14.50 / \mathrm{hr}$. to Classroom Aide - Jefferson (7 hrs./day), Sched. J, step $0 @ \$ 14.76 / \mathrm{hr}$. <br> Effective: September 12, 2016 |  |
| 11. Nancy Zimmel | From Safety Aide - Wernert ( 3.50 hrs /day) to Safety Aide - Wernert ( 3.25 hrs./day) <br> No change in Schedule, Step, or Hourly Rate Effective: September 6, 2016 |  |
| Yes: Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Langenderfer (5) |  |  |
| It was moved by Mr. Langenderfer and seconded by Mr. Kiser to accept the Superintendent's recommendation that the Board of Education approve, via consent motion, personnel item 2 of 2 as presented: |  | $\frac{\frac{\text { Personnel }}{}}{\frac{2 \text { of 2: }}{055-9 / 16}}$ |
|  | Personnel |  |
| 1. NOMINATIONS-2016/17 |  |  |
| A. Extra Duty Index Personnel |  |  |
| 1. Michelle Hunter \#215L-3b Jr Hi Curr Facil-Sci-Jeff \$ 2,154.00 |  |  |
| Yes: Mrs. Carmean, Ms. Canales, Mr. Langenderfer, Mr. Kiser (4) Abstain: Mr. Hunter (1) |  |  |
| It was moved by Mr. Langenderfer and seconded by Mr. Kiser that this meeting be adjourned at 6:57 p.m. |  | $\frac{\text { Adjournment: }}{056-9 / 16}$ |
| Yes: Mr. Hunter, Ms. Canales, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean (5) |  |  |
| Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer. |  |  |

Approved: $\qquad$
(President)
Attest: $\qquad$
(Treasurer)

## 3. Financial Reports and Investments

Each month the Board is presented with the following Financial Reports:
(1) Summary of Cash Balances, Revenue, General Fund Revenue Detail and Expenses for the Month
(2) Cash Report of All funds
(3) Schedule of Checks Written
(4) Summary of Investments and Earnings

The Treasurer will give a brief summary and answer any questions. The Treasurer recommends that the Board of Education approve the Financial Reports and Investments for the month of September as presented.

Moved by: $\qquad$ Seconded by:

Mr. Kiser $\qquad$ Mrs. Carmean $\qquad$ Mr. Hunter $\qquad$ Ms. Canales $\qquad$ Mr. Langenderfer $\qquad$



|  |  |  | FYTD | MTD |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | FYTD | Actual | Actual | FYTD Balance |
| Fnd Rcpt Scc Subjet OPU | Description | Receivable | Receipts | Receipts | Receivable |

00111110000000000000 GEN.PROP.TAX-REAL ESTATE 00111210000000000000 TANG. PERS.PROP.TAX 00112110000000000000 TUITION - DAY SCHOOL 00112120000000000000 TUITION-SUMMER SCHOOL 00112210000000000000 TUITION SF-14 00112230000000000000 SPECIAL ED./EXCESS COST 00113440000000000000 TRANSPORTATION FEES 00114100000000000000 INTEREST ON INVESTMENTS 00117400000000000030 CLASS FEES - WHITMER 00117400000000000055 CLASS FEES GREENWOOD 00117400000000000060 CLASS FEES HIAWATHA 00117400000000000090 CLASS FEES JACKMAN 00117400000000000110 CLASS FEES MCGREGOR 00117400000000000120 CLASS FEES MEADOWVALE 00117400000000000130 CLASS FEES MONAC 00117400000000000150 CLASS FEES SHORELAND 00117400000000000160 CLASS FEES TRILBY 00117400000000000170 CLASS FEES WERNERT 00117900000000000000 SET ASIDE ADJUSTMENT TRANSFER 00118100000000000000 RENTALS
00118200000000000000 CONTRIBUTIONS/DONATIONS 00118300000000000000 OTHER LOCAL REIMBURSEMENT 00118800000000000000 ABATEMENT PAYMENTS 00118900000000000000 OTHER RECEIPTS-LOCAL 00118900000000000030 MISC. WHITMER FEES ADJUSTMENT 00119330000000000000 SALE \& LOSS OF ASSETS 00124000000000000000 PAYMENT IN LIEU OF TAXES - TIF 00131100000000000000 SCHOOL FOUND.-BASIC ALLOW 00131310000000000000 10\% AND 2.5\% ROLLBACK 00131320000000000000 HOMESTEAD EXEMPTION $00131330000000000000 \$ 10,000$ PERSONAL PROPERTY TAX EXEMPTIO 00131340000000000000 ELECTRIC DEREGULATION PROP TAX REPLACE 00131350000000000000 TANGIBLE PERSONAL PROPERTY TAX LOSS 00131390000000000000 OTHER PROPERTY TAX ALLOCATIONS/CASINO 00131900000000000000 CASINO TAX REVENUE
00132110000000000000 ECON DISADVANTAGED FUND
00132190000000000000 RESTRICTED CAREER TECH./SPECIAL EDUCAT 00142200000000000000 COMMUNITY ALTERNATIVE FUNDING SYSTEM ( 00151000000000000000 TRANSFERS - IN
00152200000000000000 GEN.FUND ADVANCES - IN
00153000000000000000 REFUND PRIOR YEAR EXPEND.
** Fund 001 Scc 0000 Totals

00117909190000000000 SET ASIDE ADJUSTMENT TRANSFER
$36,900,000.00 \quad 18,745,180.44$

| $29,120.47$ | $18,154,819.56$ | $50.8 \%$ |
| ---: | ---: | ---: |
| .00 | .00 | $0.0 \%$ |
| .00 | .00 | $0.0 \%$ |
| $80.00-$ | $5,160.00$ | $3.2 \%$ |
| $296,454.98$ | $148,545.02$ | $66.6 \%$ |
| .00 | $8,508.62$ | $95.4 \%$ |
| .00 | $96,465.82$ | $8.1 \%$ |
| $11,997.11$ | $44,603.47$ | $40.5 \%$ |
| $33,786.20-$ | 236.15 | $87.0 \%$ |
| 730.00 | $1,722.00$ | $58.7 \%$ |
| 340.00 | 760.00 | $78.5 \%$ |
| 630.00 | 830.00 | $72.5 \%$ |
| 400.00 | $1,626.00$ | $70.7 \%$ |
| 585.00 | $1,415.00$ | $76.3 \%$ |
| 570.00 | 265.00 | $92.7 \%$ |
| 610.00 | $1,240.00-$ | $144.3 \%$ |
| .00 | .00 | $0.0 \%$ |
| 400.00 | $1,590.00$ | $54.7 \%$ |
| .00 | $170,554.46-$ | $0.0 \%$ |
| $517.00-$ | $71,576.00$ | $15.8 \%$ |
| .00 | .00 | $0.0 \%$ |
| .00 | .00 | .00 |


| $36,900,000.00$ | $18,745,180.44$ |
| ---: | ---: |
| .00 | .00 |
| .00 | .00 |

$5,000.00$
445,000.00
185,000.00
105,000.00
75,000.00
1,817.00
4,172.00
3,530.00
3,020.00
5,556.00 5,980.00 3,615.00 2,800.00 3,510.00
1,400,000.0085,000.00

| .00 | .00 |
| ---: | ---: |
| .00 | .00 |
| $300,000.00$ | $87,570.68$ |
| $60,000.00$ | $2,689.54$ |
| .00 | .00 |
| $1,000.00$ | $11,710.00$ |

4,310,000.00 2,159,674.41
27,245,000.00
2,510,000.00
1,670,000.00

| .00 | .00 |
| ---: | :--- |
| .00 | .00 |
| $4,339,336.00$ | .00 |
| .00 | .00 |

$355,000.00$
970,000.00
1,315,000.00

$$
625,000.00
$$

$400,000.00$ 3,000.00

80,537,336.00 28,216,922.85

5,280,261.33

Actual
Receipts
Receivab

Receivable

Actual
.00
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.00
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$0.0 \%$


| 05-0Ст-16 11:07 AM | ```WASHINGTON LOCAL SCHOOL DISTRICT Summary of Expenditures by Fund 09/30/2016``` |  |  |  |  | PAGE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | FYTD | FYTD ACTUAL | MONTH TO DATE | CURRENT | FYTD UNENCUM. | FYTD \% EXP |
| ACCOUNT ITEM | APPROPRIATION | EXPENDITURES | EXPENDITURES | ENCUMBRANCES | BALANCE | OR ENCUM. |
| GENERAL | 84,799,984.72 | 21,915,465.93 | 8,462,441.09 | 2,808,436.45 | 60,076,082.34 | 29.16 |
| BOND RETIREMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| PERMANENT IMPROVEMENT | 6,525,877.29 | 2,633,939.83 | 626,279.29 | 2,207,823.07 | 1,684,114.39 | 74.19 |
| BUILDING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| FOOD SERVICE | 2,731,121.84 | 614,761.25 | 410,293.84 | 325,348.76 | 1,791,011.83 | 34.42 |
| SPECIAL TRUST | 36,100.00 | 7,349.06 | 960.95 | 0.00 | 28,750.94 | 20.36 |
| Endowment | 3,500.00 | 0.00 | 0.00 | 0.00 | 3,500.00 |  |
| UNIFORM SCHOOL SUPPLIES | 271,345.04 | 25,854.99 | 14,367.69 | 22,799.11 | 222,690.94 | 17.93 |
| ROTARY-SPECIAL SERVICES | 109,092.30 | 913.09 | 664.98 | 25,679.27 | 82,499.94 | 24.38 |
| ADULT EDUCATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| PUBLIC SCHOOL SUPPORT | 130,585.41 | 25,333.61 | 983.92 | 12,048.00 | 93,203.80 | 28.63 |
| OTHER GRANT | 1,419.06 | 394.85 | 0.00 | 0.00 | 1,024.21 | 27.82 |
| DISTRICT AGENCY | 19,500.00 | 0.00 | 0.00 | 0.00 | 19,500.00 |  |
| EMPLOYEE BENEFITS SELF INS. | 10,900,000.00 | 3,028,675.59 | 1,073,771.07 | 0.00 | 7,871,324.41 | 27.79 |
| CAPITAL PROJECTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| STUDENT MANAGED ACTIVITY | 346,246.76 | 43,290.22 | 7,861.63 | 26,568.70 | 276,387.84 | 20.18 |
| DISTRICT MANAGED ACTIVITY | 840,809.30 | 111,986.23 | 52,366.98 | 113,277.01 | 615,546.06 | 26.79 |
| AUXILIARY SERVICES | 1,222,665.49 | 124,854.86 | 22,656.80 | 55,025.45 | 1,042,785.18 | 14.71 |
| MANAGEMENT INFORMATION SYSTEM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| DATA COMMUNICATION FUND | 19,800.00 | 0.00 | 0.00 | 0.00 | 19,800.00 |  |
| OHIO READS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| VOCATIONAL EDUC. ENHANCEMENTS | 9,480.00 | 5,981.25 | 5,525.00 | 0.00 | 3,498.75 | 63.09 |
| MISCELLANEOUS STATE GRANT FUND | 49,027.41 | 32,992.08 | 20,138.28 | 0.00 | 16,035.33 | 67.29 |
| ADULT BASIC EDUCATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| IDEA PART B GRANTS | 1,836,539.50 | 495,527.08 | 254,509.46 | 0.00 | 1,341,012.42 | 26.98 |
| VOC ED: CARL D. PERKINS - 1984 | 120,750.91 | 86,674.41 | 62,165.43 | 16,056.73 | 18,019.77 | 85.08 |
| TITLE II D - TECHNOLOGY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| TITLE I SCHOOL IMPROVEMENT A | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| TITLE I SCHOOL IMPROVEMENT G | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| LIMITED ENGLISH PROFICIENCY | 23,546.77 | 11,806.85 | 11,165.06 | 0.00 | 11,739.92 | 50.14 |
| TITLE I DISADVANTAGED CHILDREN | 2,250,561.68 | 415,775.13 | 221,012.93 | 3,712.77 | 1,831,073.78 | 18.64 |
| DRUG FREE SCHOOL GRANT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| IMPROVING TEACHER QUALITY | 241,756.60 | 94,620.90 | 60,804.82 | 0.00 | 147,135.70 | 39.14 |
| MISCELLANEOUS FED. GRANT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
|  | 112,489,710.08 | 29,676,197.21 | 11,307,969.22 | 5,616,775.32 | 77,196,737.55 | 31.37 |


| 10/05/2016 |  |  | Washington Local |  |  |  | Page: 1 <br> (FINSUM)  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Time: 10:53 am |  |  | Financial Repor | by Fund/SCC/Fu |  |  |  |
|  |  |  | CASH REPORT | SEPTEMBER 2016 |  |  |  |
| Fund \# Fund Description |  | FYTD | MTD | FYTD | Current | Current | Unencumbered Bank |
| Begin Balance | MTD Receipts | Receipts | Expenditures | Expenditures | Fund Balance | Encumbrances | Fund Balance Code |
| 0010000 GENERAL FUND, COST CENTER |  |  |  |  |  |  |  |
| 26,623,366.32 | 5,280,261.33 | 28,216,922.85 | 8,086,119.78 | 20,652,780.82 | 34,187,508.35 | 2,227,667.61 | 31,959,840.74 |
| 0019190 GENERAL FUND, TEXT/INSTR.MAT.SET-ASIDE |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0019192 GENERAL FUND, CAP.IMPR./MAINT.SET-ASIDE |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 1,229,445.54 | 376,321.31 | 1,262,685.11 | 33,239.57- | 580,768.84 | 614,008.41- |
| 0019193 GENERAL FUND, TAX ABATEMENT |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0019194 GENERAL FUND, SCHOOL BUS FUND |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0019196 GENERAL FUND, HB 412-BUDGET RESERVE |  |  |  |  |  |  |  |
| 3,625,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,625,000.00 | 0.00 | 3,625,000.00 |
| TOTAL FOR Fund 001 - GENERAL: |  |  |  |  |  |  |  |
| 30,248,366.32 | 5,280,261.33 | 29,446,368.39 | 8,462,441.09 | 21,915,465.93 | 37,779,268.78 | 2,808,436.45 | 34,970,832.33 |
| 0029602 BOND RETIREMENT, DEBT SERVICE-PERM.IMP.T |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0029613 BOND RETIREMENT, DEBT SERVICE - COPS |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0029699 BOND RETIREMENT, HB 264-WW ENERGY MNGT.PLA |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL FOR Fund 002 - BOND RETIREMENT: |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0039001 PERMANE | IMPROVEMENT, | HORACE MANN P.I | FUND |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0039006 P.I. STADIUM RENOVATION-TURF/SCOREBRD |  |  |  |  |  |  |  |
| 82,217.70 | 4,156.95 | 12,465.75 | 0.00 | 0.00 | 94,683.45 | 0.00 | 94,683.45 |
| 0039013 PERMANENT IMPROVEMENT-TRILBY PROPERTY |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0039099 P.I. LEVY FUND |  |  |  |  |  |  |  |
| 4,807,737.12 | 126,446.48 | 1,237,660.17 | 626,279.29 | 2,633,939.83 | 3,411,457.46 | 2,207,823.07 | 1,203,634.39 |
| TOTAL FOR Fund 003 - PERMANENT IMPROVEMENT: |  |  |  |  |  |  |  |
| 4,889,954.82 | 130,603.43 | 1,250,125.92 | 626,279.29 | 2,633,939.83 | 3,506,140.91 | 2,207,823.07 | 1,298,317.84 |












| Date: 10/05/201 |  | ```Washington Local Financial Report by Fund/SCC/Fund CASH REPORT - SEPTEMBER 2016``` |  |  |  | Current | Page: 12 <br> (FINSUM) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Time: 10:53 am |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Fund \# Fund De | ription | FYTD | MTD | FYTD | Current |  | Unencumbered Bank |
| Begin Balance | MTD Receipts | Receipts | Expenditures | Expenditures | Fund Balance | Encumbrances | Fund Balance Code |
| 0199024 GRANTS, TECH PREP-MARKETING |  |  |  |  |  |  |  |
| 593.19 | 0.00 | 0.00 | 0.00 | 394.85 | 198.34 | 0.00 | 198.34 |
| 0199061 GRANTS, OWENS CORNING GRANT/WERN. |  |  |  |  |  |  |  |
| 110.50 | 0.00 | 0.00 | 0.00 | 0.00 | 110.50 | 0.00 | 110.50 |
| 0199062 GRANTS, SCHOOL BUS CARD GRANT |  |  |  |  |  |  |  |
| 601.56 | 0.00 | 0.00 | 0.00 | 0.00 | 601.56 | 0.00 | 601.56 |
| 0199063 GRANTS, SHORELAND HIGH RISK GRANT |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0199066 GRANTS, RPDC GRANT |  |  |  |  |  |  |  |
| 94.96 | 0.00 | 0.00 | 0.00 | 0.00 | 94.96 | 0.00 | 94.96 |
| 0199128 MIDDLE SCHOOLS THAT WORK |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL FOR Fund 019 - OTHER GRANT: |  |  |  |  |  |  |  |
| 1,419.06 | 0.00 | 0.00 | 0.00 | 394.85 | 1,024.21 | 0.00 | 1,024.21 |
| 0229115 TOURNAMENT ACCOUNT |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0229141 TOURNAMENTS - BASEBALL |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0229142 TOURNAMENTS - SOFTBALL |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0229143 FOOTBALL - TOURNAMENTS |  |  |  |  |  |  |  |
| 1,244.44 | 0.00 | 0.00 | 0.00 | 0.00 | 1,244.44 | 0.00 | 1,244.44 |
| TOTAL FOR Fund 022 - DISTRICT AGENCY: |  |  |  |  |  |  |  |
| 0249014 EMPLOYEE BENEFITS SELF-FUNDED HEALTH |  |  |  |  |  |  |  |
| 3,272,008.82 | 914,176.95 | 1,863.21 | , 022,682.49 | 2,841,239.30 | 3,192,632.73 | 0.00 | 3,192,632.73 |
| 0249072 EMPLOYEE BENEFITS, HEALTH RESERVE/TERM.LIAB. |  |  |  |  |  |  |  |
| 0249089 EMPLOYEE BENEFITS, HEALTH CARE-ROTARY FUND |  |  |  |  |  |  |  |
| 0249090 EMPLOYEE BENEFITS, SELF-FUNDED DENTAL |  |  |  |  |  |  |  |
| 133,464.76 | 61,464.40 | 3,451.94 | 51,088.58 | 187,436.29 | 129,480.41 | 0.00 | 129,480.41 |
















| ate: 10/05/2016 |  |  |  | Washington Local |  |  |  | Page: 27(FINSUM) |
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| Time: 10 | 10:53 am |  |  | Financial Report by Fund/SCC/Fund |  |  | Current |  |
|  |  |  |  | CASH REPORT | SEPTEMBER 2016 |  |  |  |
| Fund \# | Fund De | ription | FYTD | MTD | FYTD | Current |  | Unencumbered Bank |
| Begin | Balance | MTD Receipts | Receipts | Expenditures | Expenditures | Fund Balance | Encumbrances | Fund Balance Code |
| TOTAL FOR Fund 461 - VOCATIONAL EDUC. ENHANCEMENTS |  |  |  |  |  |  |  |  |
| 6,000.00 |  | 5,525.00 | 9,525.00 | 5,525.00 | 5,981.25 | 9,543.75 | 0.00 | 9,543.75 |
| 4999109 | 9 SCHOOL | YCHOLOGY INTER |  |  |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4999111 | 1 SCHOOL | YCHOLOGY INTER |  |  |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4999112 | 2 SCHOOL | YCHOLOGY INTER |  |  |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4999113 | 3 SCHOOL | YCHOLOGY INTER |  |  |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4999114 | 4 SCHOOL | YCHOLOGY INTER |  |  |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4999115 | 5 SCHOOL | YCHOLOGY INTER |  |  |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4999116 SCHOOL PSYCHOLOGY INTERNS |  |  |  |  |  |  |  |  |
| 15,000.00 |  | 0.00 | 0.00 | 15,000.00 | 15,000.00 | 0.00 | 0.00 | 0.00 |
| 4999117 SCHOOL PSYCHOLOGY INTERNS |  |  |  |  |  |  |  |  |
| 0.00 |  | 15,000.00 | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 0.00 | 15,000.00 |
| 4999118 | 8 SCHOOL PSYCHOLOGY INTERN |  |  |  |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4999123 MISC. STATE GRANT |  |  |  |  |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4999128 | 8 LITERACY IMPROVEMENT GRANT |  |  |  |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4999129 | 9 BUSINESS \& INDUSTRY CREDENTIALING |  |  |  |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4999130 | O CRITICAL FRIENDS - WASHINGTON |  |  |  |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4999131 PSYCHOLOGIST INTERN |  |  |  |  |  |  |  |  |
| 0.00 |  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4999132 PSYCHOLOGIST INTERN |  |  |  |  |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |








| ate: 10/05/2016 |  | Washington Local |  |  |  | Page: 34 <br> (FINSUM)  |  |
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| Time: 10:53 am |  | Financial Report by Fund/SCC/Fund |  |  |  |  |  |
| CASH REPORT - SEPTEMBER 2016 |  |  |  |  |  |  |  |
| Fund \# Fund Description |  | FYTD | MTD | FYTD | Current | Current | Unencumbered Bank |
| Begin Balance | MTD Receipts | Receipts | Expenditures | Expenditures | Fund Balance | Encumbrances | Fund Balance Code |
| 5909117 TITLE II-A TEACHER QUAL |  |  |  |  |  |  |  |
| 0.00 | 44,220.82 | 44,220.82 | 14,460.11 | 14,460.11 | 29,760.71 | 0.00 | 29,760.71 |
| TOTAL FOR Fund 590 - IMPROVING TEACHER QUALITY: |  |  |  |  |  |  |  |
| 48,844.77 | 51,159.43 | 69,192.13 | 60,804.82 | 94,620.90 | 23,416.00 | 0.00 | 23,416.00 |
| 5999111 TITLE II-D TECHNOLOGY FND |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5999112 TITLE II-D TECHNOLOGY FND |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5999113 TITLE II-D TECHNOLOGY FND |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL FOR Fund 599 - MISCELLANEOUS FED. GRANT FUND |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| GRAND TOTALS: |  |  |  |  |  |  |  |
| 40,349,719.50 | 7,361,175.48 | 874,248.15 | 11,307,969.22 | 29,676,197.21 | 46,547,770.44 | 5,616,775.32 | ,930,995.12 |


| Date: 10/05/2016 |  |  | Washington Local |  |  | Page: <br> (CHEKPY) |
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| Time: 10 | :55 |  | SORT BY VENDOR NAME |  |  |  |
| CHECK | TYPE | DATE | CHECK DATES | BETWEEN 09/01/2016 AND 09/30/2016 <br> ALL CHECKS SELECTED |  | CHECK AMOUNT |
|  |  |  |  |  |  |  |
|  |  |  |  | VENDOR | StAtus/DATE BANK CODE |  |
| 134814 | w | 09/14/2016 | 4 IMPRINT | 010550 | RECONCILED:09/30/2016 | 1,047.23 |
| 134720 | W | 09/08/2016 | A \& J LANDSCAPE, LLC. | 015268 | RECONCILED:09/30/2016 | 330.00 |
| 134815 | w | 09/14/2016 | A \& J LANDSCAPE, LLC. | 015268 | RECONCILED:09/30/2016 | 425.50 |
| 134922 | w | 09/21/2016 | A \& J LANDSCAPE, LLC. | 015268 | RECONCILED:09/30/2016 | 165.00 |
| 135001 | W | 09/29/2016 | A \& J LANDSCAPE, LLC. | 015268 |  | 175.00 |
| 134816 | W | 09/14/2016 | ACTE | 012384 | RECONCILED:09/30/2016 | 2,260.00 |
| 134923 | W | 09/21/2016 | ADVANCED SCREEN TECHNOLOGIES | 015085 | RECONCILED:09/30/2016 | 700.15 |
| 135002 | w | 09/29/2016 | AIRGAS | 000056 |  | 29.34 |
| 134721 | w | 09/08/2016 | ALLEN COUNTY BD. OF EdUCAtIon | 000002 | RECONCILED:09/30/2016 | 300.00 |
| 134817 | w | 09/14/2016 | ALLIED SUPPLY CO. INC. | 001275 | RECONCILED:09/30/2016 | 3,556.06 |
| 135003 | W | 09/29/2016 | ALLIED SUPPLY CO. INC. | 001275 |  | 9,788.12 |
| 134818 | W | 09/14/2016 | ALLSHRED SERVICES, INC. | 004251 | RECONCILED:09/30/2016 | 699.95 |
| 134898 | W | 09/16/2016 | AMAZON. COM | 010822 | RECONCILED:09/30/2016 | 8,440.56 |
| 134704 | w | 09/07/2016 | AMERICAN FIDELITY | 015060 | RECONCILED:09/30/2016 | 610.20 |
|  |  |  | ADMINISTRATIVE SERVICES LLC |  |  |  |
| 134917 | w | 09/21/2016 | AMERICAN FIDELITY | 015060 | RECONCILED:09/30/2016 | 621.00 |
|  |  |  | ADMINISTRATIVE SERVICES LLC |  |  |  |
| 134705 | W | 09/07/2016 | AMERICAN FIDELITY CORP. | 000883 | RECONCILED:09/30/2016 | 1,306.30 |
| 134706 | W | 09/07/2016 | AMERICAN FIDELITY CORPORATION | 000731 | RECONCILED:09/30/2016 | 1,613.70 |
| 135004 | W | 09/29/2016 | AMES LOCKSMITH COMPANY | 004341 |  | 2,200.00 |
|  |  |  | MARK VERNON AMES |  |  |  |
| 134722 | W | 09/08/2016 | AMSTERDAM PRINTING \& LITHO TAYLOR CORP. | 002051 | RECONCILED:09/30/2016 | 1,291.34 |
| 134723 | W | 09/08/2016 | APPLIANCE CENTER | 004131 | RECONCILED : 09/30/2016 | 519.00 |
| 134819 | W | 09/14/2016 | APPLIANCE CENTER | 004131 | RECONCILED:09/30/2016 | 519.00 |
| 134924 | W | 09/21/2016 | ARMSTRONG MEDICAL INDUSTRIES | 003143 | RECONCILED:09/30/2016 | 970.66 |
| 135005 | W | 09/29/2016 | ASCD | 000863 |  | 74.00 |
| 134925 | W | 09/21/2016 | ASSOCIATION FOR MIDDLE | 010795 | RECONCILED:09/30/2016 | 99.97 |










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| Time: 10 | :55 |  |  | RT BY VEND | NAME |  |
|  |  |  |  | CHECK DATES BETWEEN 09/01/2016 AND 09/30/2016 <br> ALL CHECKS SELECTED |  |  |
|  |  |  |  |  |  |  |
| CHECK | TYPE | DATE | VENDOR | VENDOR | StAtus/DATE BANK CODE | CHECK AMOUNT |
| 134850 | W | 09/14/2016 | LIEDEL POWER CLEANING | 002059 | RECONCILED:09/30/2016 | 1,295.00 |
| 134851 | W | 09/14/2016 | LIttle CAESARS PIZZA | 001148 |  | 3,138.00 |
| 134754 | W | 09/08/2016 | LOWE'S COMPANIES INC. | 010366 | RECONCILED:09/30/2016 | 1,971.51 |
| 134953 | W | 09/21/2016 | Lyden oil co. | 014929 | RECONCILED:09/30/2016 | 2,873.96 |
| 134954 | W | 09/21/2016 | MAIL IT | 004066 | RECONCILED:09/30/2016 | 2,211.51 |
| 134712 | W | 09/07/2016 | MAZZURCO, LYNDA | 013462 | RECONCILED: 09/30/2016 | 189.22 |
| 135045 | w | 09/29/2016 | MCGRAW-HILL GLOBAL EDUCATION HOIDINGS | 003769 |  | 495.00 |
|  |  |  |  |  |  |  |
| 135046 | W | 09/29/2016 | MCGRAW-HILL/ALEKS | 015026 |  | 2,800.00 |
|  |  |  | BMO HARRIS BANK, N.A. |  |  |  |
| 134794 | w | 09/14/2016 | MEDCO, INC. |  | 002119 | RECONCILED:09/30/2016 | 1,670.38 |
| 134955 | w | 09/21/2016 | MEIER, ADRIAN <br> C/O NOTRE DAME ACADEMY | 015311 |  | 320.00 |
|  |  |  |  |  |  |  |
| 134852 | w | 09/14/2016 | MELLOCRAFT CO. | 012241 | RECONCILED:09/30/2016 | 1,567.60 |
| 135047 | W | 09/29/2016 | MERRITT, RICHARD mAINTENANCE | 000618 | RECONCILED:09/30/2016 | 1,438.29 |
|  |  |  |  |  |  |  |
| 135048 | W | 09/29/2016 | METROPARKS - TOLEDO AREA | 003571 |  | 160.00 |
| 134795 | W | 09/14/2016 | MEYER, BRIAN | 013358 | RECONCILED:09/30/2016 | 420.00 |
| 134802 | W | 09/14/2016 | MEYER, BRIAN | 013358 | VOID: 09/15/2016 | 420.00 |
| 134896 | W | 09/15/2016 | MEYER, BRIAN | 013358 | RECONCILED:09/30/2016 | 560.00 |
| 134956 | w | 09/21/2016 | MICK ELECTRIC CO., INC. | 001018 | RECONCILED:09/30/2016 | 4,578.83 |
| 134957 | w | 09/21/2016 | MIDPORT ELECTRONICS | 004214 | RECONCILED:09/30/2016 | 4,565.60 |
| 134853 | w | 09/14/2016 | MIDWEST CONTRACTING | 014314 | RECONCILED:09/30/2016 | 442,297.80 |
| 134958 | W | 09/21/2016 | MILLCRAFT PAPER | 012840 | RECONCILED:09/30/2016 | 1,336.10 |
| 134854 | W | 09/14/2016 | MINIARD CONSTRUCTION | 015182 |  | 7,250.00 |
|  |  |  | CHARLES R. MINIARD |  |  |  |
| 134804 | B | 09/14/2016 | MISC. REFUND | 010889 |  | 20.00 |
| 134801 | w | 09/14/2016 | MONSTER GRAPHICS <br> LYNN GAUTHIER II | 012640 | RECONCILED:09/30/2016 | 946.00 |
|  |  |  |  |  |  |  |







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| Time: 10:55 am |  |  | SORT BY VENDOR NAME |  |  |  |
|  |  |  | CHECK DATES | BETWEEN 09 | 01/2016 AND 09/30/2016 |  |
|  |  |  |  | ALL CHECKS | SElected |  |
| CHECK | TYPE | DATE | VENDOR | VENDOR | STATUS/DATE BANK CODE | CHECK AMOUNT |
|  |  |  | STANDARDIZED FOOD SERVICE |  |  |  |
| 135070 | w | 09/29/2016 | SPARK PROGRAMS | 014526 |  | 1,260.00 |
| 134985 | w | 09/21/2016 | SPECIALTY GAS GROUP | 012631 | RECONCILED:09/30/2016 | 918.04 |
| 134986 | w | 09/21/2016 | SPENGLER NATHANSON | 000436 | RECONCILED:09/30/2016 | 6,393.75 |
| 134878 | w | 09/14/2016 | SPORTS EQUIPMENT SPECIALISTS | 012260 | RECONCILED:09/30/2016 | 655.00 |
| 134774 | w | 09/08/2016 | St. VINCENT MERCY HEALTH | 002794 | RECONCILED:09/30/2016 | 1,666.66 |
|  |  |  | AttN: DANIELLE KEARNS |  |  |  |
| 135071 | W | 09/29/2016 | St. VINCENT MERCY HEALTH | 002794 |  | 1,666.66 |
|  |  |  | AttN: DANIELLE KEARNS |  |  |  |
| 134775 | w | 09/08/2016 | STARTS AUTO PARTS | 001948 | RECONCILED:09/30/2016 | 2,698.74 |
| 134987 | w | 09/21/2016 | STARTS AUTO PARTS | 001948 | RECONCILED:09/30/2016 | 3,646.87 |
| 134776 | w | 09/08/2016 | State Chemical mfg. CO. | 000078 | RECONCILED:09/30/2016 | 2,347.24 |
| 901416 | M | 09/30/2016 | State teachers retirement | 900002 |  | 442,942.00 |
| 001627 | W | 09/06/2016 | STATE TEACHERS RETIREMENT | 000605 | RECONCILED:09/30/2016 | 18,843.79 |
|  |  |  | SYSTEM |  |  |  |
| 134879 | w | 09/14/2016 | STATE TEACHERS RETIREMENT | 000605 | RECONCILED:09/30/2016 | 17,278.82 |
|  |  |  | SYSTEM |  |  |  |
| 135072 | w | 09/29/2016 | StAte teachers Retirement | 000605 |  | 17,355.45 |
|  |  |  | SYSTEM |  |  |  |
| 134988 | W | 09/21/2016 | STEVENS DISPOSAL \& RECYCLING | 002147 | RECONCILED:09/30/2016 | 10,789.60 |
| 135073 | w | 09/29/2016 | STEVENS DISPOSAL \& RECYCLING | 002147 |  | 4,797.00 |
| 135074 | W | 09/29/2016 | STRIPE IT UP INC. | 015047 |  | 1,770.00 |
| 134989 | W | 09/21/2016 | STUDIES WEEKLY | 000660 | RECONCILED:09/30/2016 | 33.80 |
|  |  |  | BY AMERICAN LEGACY PUBLISHING |  |  |  |
| 134805 | B | 09/14/2016 | SUMMER SCHOOL TUITION REFUNDS | 004132 | RECONCILED:09/30/2016 | 80.00 |
| 134777 | w | 09/08/2016 | SUPERIOR GROUNDCOVER, INC. | 015293 | RECONCILED:09/30/2016 | 13,570.00 |
| 135075 | W | 09/29/2016 | SUPERIOR GROUNDCOVER, INC. | 015293 |  | 11,960.00 |
| 134778 | w | 09/08/2016 | SUPERIOR UNIFORM | 003024 | RECONCILED:09/30/2016 | 49.99 |
| 135076 | w | 09/29/2016 | SWEETWATER MUSIC EDUCATION | 013643 |  | 2,009.90 |
|  |  |  | SWEETWATER SOUND INC. |  |  |  |



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| Time: 10:55 am |  |  | SORT BY VENDOR NAME |  |  |  |
|  |  |  | CHECK DATES BETWEEN 09/01/2016 AND 09/30/2016 |  |  |  |
|  |  |  | ALL CHECKS SELECTED |  |  |  |
| CHECK | TYPE | DATE | VENDOR | VENDOR | StAtus/DATE BANK CODE | CHECK AMOUNT |
| 135082 | w | 09/29/2016 | TTL ASSOCIATES, INC. | 015029 |  | 297.50 |
| 134887 | w | 09/14/2016 | TUCKER, JODIE | 011561 | RECONCILED:09/30/2016 | 827.55 |
|  |  |  | CTC |  |  |  |
| 135083 | w | 09/29/2016 | TURNER ELECTRIC SERVICES,LLC. | 001203 |  | 4,000.00 |
| 134780 | w | 09/08/2016 | TWIN OAKS CLEANERS | 000380 | RECONCILED:09/30/2016 | 1,165.33 |
| 134888 | w | 09/14/2016 | TWIN OAKS CLEANERS | 000380 | RECONCILED:09/30/2016 | 351.48 |
| 134996 | w | 09/21/2016 | ULRICH, LAURA | 011792 |  | 218.24 |
|  |  |  | WHITMER/CTC BLDG. |  |  |  |
| 135084 | w | 09/29/2016 | ULRICH, LAURA | 011792 |  | 206.29 |
|  |  |  | WHITMER/CTC BLDG. |  |  |  |
| 134889 | w | 09/14/2016 | UNITED LABORATORIES | 010293 | RECONCILED:09/30/2016 | 8,229.84 |
| 134890 | w | 09/14/2016 | UNITED PARCEL SERVICES | 000116 | RECONCILED:09/30/2016 | 46.80 |
| 134997 | W | 09/21/2016 | UNITY SCHOOL BUS PARTS | 010375 | RECONCILED:09/30/2016 | 1,627.77 |
| 135085 | w | 09/29/2016 | US BANK EQUIPMENT FINANCE | 015043 |  | 12,650.49 |
| 135086 | w | 09/29/2016 | VALENTINE THEATRE BOX OFFICE | 002387 |  | 832.00 |
| 134781 | w | 09/08/2016 | VAN TASSEL CONSTRUCTION CORP. | 014393 | RECONCILED:09/30/2016 | 6,352.92 |
| 135087 | w | 09/29/2016 | VAN TASSEL CONSTRUCTION CORP. | 014393 |  | 3,500.00 |
| 134782 | W | 09/08/2016 | VAS-KO COMPANY, INC. | 001487 | RECONCILED:09/30/2016 | 1,939.00 |
| 135088 | W | 09/29/2016 | VERIZON WIRELESS | 012897 |  | 1,318.70 |
|  |  |  | ACCT. \#985955088-00001 |  |  |  |
| 134998 | W | 09/21/2016 | VERTICAL MOBILITY OF TOLEDO |  | 015156 | RECONCILED:09/30/2016 | 280.00 |
| 134891 | W | 09/14/2016 | VEX ROBOTICS | 014351 | RECONCILED:09/30/2016 | 8,362.24 |
| 134718 | W | 09/07/2016 | VISION SERVICE PLAN - (OH) | 010004 | RECONCILED:09/30/2016 | 7,458.57 |
| 134999 | W | 09/21/2016 | WADSWORTH SLAWSON | 010301 | RECONCILED:09/30/2016 | 410.53 |
| 135089 | W | 09/29/2016 | WALTERS' BOILER WORKS INC. | 010757 |  | 913.35 |
| 134783 | W | 09/08/2016 | WARD'S NATURAL SCIENCE INC.- | 004023 | RECONCILED:09/30/2016 | 769.74 |
| 135090 | W | 09/29/2016 | WARD'S NATURAL SCIENCE INC.- | 004023 |  | 227.06 |
| 134916 | W | 09/20/2016 | WASHINGTON JR HIGH | 000040 |  | 180.00 |




WASHINGTON LOCAL SCHOOLS
SUMMARY OF INVESTMENT EARNINGS - FYTD
ALL FUNDS - ALL BANKS

Star PLUS

| GENERAL FUND | P.I.-STADIUM FUND | P.I.-BLDG. FUND | LUNCHROOM FUND | DIANE RUIZ MEMORIAL FUND | EMPLOYEES MEMORIAL FUND | JODI FRANCIS MEMORIAL FUND | TRILBY SPORTSMAN FUND | BISHOP FUND | LAPOINT MEMORIAL FUND | SELF-FUNDED HEALTH FUND | EMP BENEFITS DENTAL FUND | CAPITAL PROJ FUND | AUXILIARY SERVICE FUND | TOTAL |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| \$2,127.03 | 315.75 | 4263.24 | 0.00 | 76.30 | 44.50 | 19.22 | 24.74 | 13.72 | 7.45 | 3330.16 | 124.43 | 0.90 | 278.24 | 10625.68 |
| \$21,558.38 |  |  |  |  |  |  |  |  |  |  |  |  |  | 21558.38 |
| \$6,564.40 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$6,564.40 |
| \$0.00 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$0.00 |
| \$20.97 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$20.97 |
| \$0.00 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$0.00 |
| \$125.75 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$125.75 |
| \$0.00 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$0.00 |
| \$30,396.53 | \$315.75 | \$4,263.24 | \$0.00 |  | \$44.50 | \$19.22 | \$24.74 | \$13.72 | \$7.45 | \$3,330.16 | \$124.43 | \$0.90 | \$278.24 | \$38,895.18 |

WASHINGTON LOCAL SCHOOLS
WASHINGTON LOCAL SCHOOLS
SUMMARY OF INVESTMENT EARNINGS POSTED IN SEPTEMBER 2016
ALL FUNDS - ALL BANKS

|  | GENERAL FUND | P.I.-STADIUM FUND | $\begin{aligned} & \text { P.I.-BLDG. } \\ & \text { FUND. } \end{aligned}$ | LUNCHROOM FUND | DIANE RUIZ MEMORIAL FUND | EMPLOYEES MEMORIAL FUND | JODI FRANCIS MEMORIAL FUND | TRILBY SPORTSMAN FUND | BISHOP FUND | LAPOINT MEMORIAL FUND | SELF-FUNDED HEALTH FUND | EMP BENEFITS DENTAL FUND | CAPITAL PROJ FUND | AUXILIARY SERVICE FUND | TOTAL |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Star PLUS | \$787.85 | 106.95 | 1296.34 | 0.00 | 25.73 | 15.35 | 6.48 | 8.34 | 4.63 | 2.51 | 1082.11 | 41.42 | 0.90 | 127.49 | 3506.10 |
| Star Ohio | \$8,964.98 |  |  |  |  |  |  |  |  |  |  |  |  |  | 8964.98 |
| Fifth/Third | \$2,195.07 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$2,195.07 |
| Fifth/Third-CD | \$0.00 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$0.00 |
| Huntington | \$8.20 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$8.20 |
| Huntington-CD | \$0.00 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$0.00 |
| PNC Bank | \$41.01 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$41.01 |
| PNC Bank-CD | \$0.00 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$0.00 |
|  | \$11,997.11 | \$106.95 | \$1,296.34 | \$0.00 | \$25.73 | \$15.35 | \$6.48 | \$8.34 | \$4.63 | \$2.51 | \$1,082.11 | \$41.42 | \$0.90 | \$127.49 | \$14,715.36 |

## 4. Authorization for Payment of Legal Fees

The Treasurer recommends that the Board of Education approve the following payments of legal fees as presented:

Bricker \& Eckler
Spengler Nathanson

| August Services | $\$ 2,640.00$ |
| :--- | :--- |
| August Services | $\$ 3,000.00$ |

Seconded by:

Mr. Kiser $\qquad$ Mrs. Carmean $\qquad$ Mr. Hunter $\qquad$ Ms. Canales $\qquad$ Mr. Langenderfer $\qquad$

## 5. Purchases over $\$ \mathbf{2 5 , 0 0 0}$

Washington Local Schools Policy 6320—Purchases Limitations
All purchases (purchase order/contract) except utilities and emergency purchases, that are within the amount contained in the appropriation and were originally contemplated in the budgeting process may be made upon authorization of the Treasurer unless the contemplated purchase is for more than $\$ 25,000$, in which case prior approval is required from the Board of Education.

The Treasurer is authorized to adjust appropriations within a fund in order to make necessary purchases and shall report such modifications at the following regular Board meeting.

The Treasurer is authorized to make emergency purchases, without prior adjustment, or Board approval of those goods and/or services needed to keep the schools in operation. Emergency purchases that exceed $\$ 25,000$ will be submitted for approval at the next Board meeting.

Per Policy 6320, the Treasurer recommends that the following requests be approved by the Board of Education:

## A. Educational Service Center of Lake Erie West:

$$
2016 \text { - } 2017 \text { Auxiliary Services Personnel - Estimated Cost }
$$

Christ the King................................ \$257,318.80

Notre Dame Academy..................... \$253,401.37
Regina Coeli.................................. \$131,333.56
TOTAL \$642,053.73

Moved by: $\qquad$ Seconded by:

Mr. Kiser $\qquad$ Mrs. Carmean $\qquad$ Mr. Hunter $\qquad$ Ms. Canales $\qquad$ Mr. Langenderfer $\qquad$

## EDUCATIONAL SERVICE CENTER OF LAKE ERIE WEST <br> AUXILIARY SERVICES AGREEMENT <br> 2016-2017

This agreement dated August 16, 2016 between the Washington Local School District and the Educational Service Center of Lake Erie West secures the services of Auxiliary Services Personnel in the non-public schools for the 2016-2017 school year.

The Washington Local School District agrees to submit reimbursement to the Educational Service Center. of Lake Erie West for the services described below for Christ the King. The total estimated cost to the Washington Local School District for the 2016-2017 school year has been revised as follows for Christ the King:

| Supervisor's Office | $5,776.14$ |
| :--- | ---: |
| Personnel Costs | $241,867.94$ |
| Administrative Fees | $9,674.72$ |
| Total | $257,318.80$ |

The above costs may be modified with a contract amendment if the school makes staff changes or receives federal grant monies to off-set staffing costs.

## BILLING PROCEDURE FOR ASP SERVICES

Reimbursement for these services is agreed to as follows:

$$
\begin{array}{ll}
\text { Supervisor's Office } & \text { Payable upon receipt of allocation } \\
\text { Personnel } & \text { Payable upon receipt of monthly invoices } \\
\text { Administrative Fee } & \text { Payable upon receipt of final billing }
\end{array}
$$

1. Supervisor's office: $2 \%$ of allocation
2. Personnel - Full reimbursement of salaries, fringe benefits, workers compensation, Medicare, mileage and professional meeting for personnel under contract in the district. The district will also reimburse all other authorized personnel expenditures.
3. Administrative Fee $-4 \%$ administrative fee chargeable only against the total amount in Item \#2 (personnel costs), defraying costs assumed by the Educational Service Center of Lake Erie West for the program's operation.

The budget for Christ the King is attached.

Washington Local School District

Treasurer

Date

Educational Service Center of Lake Erie West

$\frac{4 / 15 / 14}{\text { Date }^{\text {( }}}$

## EDUCATIONAL SERVICE CENTER OF LAKE ERIE WEST AUXILIARY SERVICES AGREEMENT <br> 2016-2017

This agreement dated August 16, 2016 between the Washington Local School District and the Educational Service Center of Lake Erie West secures the services of Auxiliary Services Personnel in the non-public schools for the 2016-2017 school year.

The Washington Local School District agrees to submit reimbursement to the Educational Service Center of Lake Erie West for the services described below for Notre Dame Academy. The total estimated cost to the Washington Local School District for the 2016-2017 school year is as follows for Notre Dame Academy:

| Supervisor's Office | $10,638.44$ |
| :--- | ---: |
| Personnel Costs | $233,425.89$ |
| Administrative Fees | $9,337.04$ |
| Total | $253,401.37$ |

The above costs may be modified with a contract amendment if the school makes staff changes or receives federal grant monies to off-set staffing costs.

## BILLING PROCEDURE FOR ASP SERVICES

Reimbursement for these services is agreed to as follows:
Supervisor's Office Payable upon receipt of allocation Personnel Administrative Fee Payable upon receipt of monthly invoices
Payable upon receipt of final billing

1. Supervisor's office: $2 \%$ of allocation
2. Personnel - Full reimbursement of salaries, fringe benefits, workers compensation, Medicare, mileage and professional meeting for personnel under contract in the district. The district will also reimburse all other authorized personnel expenditures.
3. Administrative Fee - 4\% administrative fee chargeable only against the total amount in Item \#2 (personnel costs), defraying costs assumed by the Educational Service Center of Lake Erie West for the program's operation.

The budget for Notre Dame Academy is attached.

## Washington Local School District

Treasurer

Date

Educational Service Center of Lake Erie West


## EDUCATIONAL SERVICE CENTER OF LAKE ERIE WEST <br> AUXILIARY SERVICES AGREEMENT <br> 2016-2017

This agreement dated August 16, 2016 between the Washington Local School District and the Educational Service Center of Lake Erie West secures the services of Auxiliary Services Personnel in the non-public schools for the 2016-2017 school year.

The Washington Local School District agrees to submit reimbursement to the Educational Service Center of Lake Erie West for the services described below for Regina Coeli. The total estimated cost to the
Washington Local School District for the 2016-2017 school year is as follows for Regina Coeli:

Supervisor's Office Personnel Costs Administrative Fees
Total

3,793.28
122,634.88
4,905.40
131,333.56

The above costs may be modified with a contract amendment if the school makes staff changes or receives federal grant monies to off-set staffing costs.

## BILLING PROCEDURE FOR ASP SERVICES

Reimbursement for these services is agreed to as follows:
Supervisor's Office Payable upon receipt of allocation
Personnel Payable upon receipt of monthly invoices
Administrative Fee Payable upon receipt of final billing

1. . Supervisor's office: $2 \%$ of allocation
2. Personnel - Full reimbursement of salaries, fringe benefits, workers compensation, Medicare, mileage and professional meeting for personnel under contract in the district. The district will also reimburse all other authorized personnel expenditures.
3. Administrative Fee $-4 \%$ administrative fee chargeable only against the total amount in Item \#2 (personnel costs), defraying costs assumed by the Educational Service Center of Lake Erie West for the program's operation.

The budget for Regina Coeli is attached.

Washington Local School District

Treasurer

Date

## Educational Service Center of Lake Erie West



## 6. Non-Bargaining Handbook - Salary Change / Replacement Page

The Treasurer recommends that the Board of Education approve the salary schedule change to the Assistant to Treasurer in the Non-Bargaining Classified Employees of Washington Local Schools Handbook as presented.

Moved by: $\qquad$ Seconded by:

Mr. Kiser __ Mrs. Carmean ___ Mr. Hunter $\qquad$ Ms. Canales $\qquad$ Mr. Langenderfer $\qquad$

## Assistant to Treasurer

| Experience <br> Step | $\mathbf{2 0 1 6 - 2 0 1 7}$ | $\mathbf{2 0 1 7 - 2 0 1 8}$ |
| :---: | :---: | :---: |
| 0 | 44,968 | 46,092 |
| 1 | 46,722 | 47,890 |
| 2 | 48,498 | 49,710 |
| 3 | 50,387 | 51,647 |
| 4 | 52,162 | 53,466 |
| 5 | 54,052 | 55,403 |
| 6 | 55,827 | 57,223 |
| 7 | 57,648 | 59,089 |
| 8 | 58,818 | 60,288 |
| 9 | 61,223 | 62,754 |
| 10 | 63,112 | 64,690 |
| 11 | 64,889 | 66,511 |
| 12 | 66,598 | 68,263 |
| 14 | 68,598 | 70,313 |
| 15 | 69,790 | 71,535 |

## Longevity steps

| Years of Service | Step | $2016-2017$ <br> Per Hour | 2017-2018 <br> Per Hour |
| :---: | :---: | :---: | :---: |
| 10 | L1 | 1.05 | 1.05 |
| 12 | L2 | 1.20 | 1.20 |
| 15 | L3 | 1.35 | 1.35 |
| 16 | L4 | 1.50 | 1.50 |
| 18 | L5 | 1.65 | 1.65 |
| 20 | L6 | 1.80 | 1.80 |
| 22 | L7 | 1.95 | 1.95 |
| 24 | L8 | 2.10 | 2.10 |
| 25 | L9 | 2.25 | 2.25 |
| 26 | L10 | 2.40 | 2.40 |
| 28 | L11 | 2.55 | 2.55 |

## 7. Approve Change Orders

The Treasurer recommends that the Board of Education approve two Change Orders as presented:

## A. McGregor \& Monac Elementary Additions Project

Midwest Contracting, Inc.

- \$-892.09
- McGregor Elementary
\$-20,762.00
- Monac Elementary
\$ 19,869.91


## B. Washington Jr. High Plumbing Improvements Dimech Services, Inc.

- \$127,242.00

Moved by: $\qquad$ -


Seconded by: $\qquad$

Mr. Kiser $\qquad$ Mrs. Carmean $\qquad$ Mr. Hunter $\qquad$ Ms. Canales $\qquad$ Mr. Langenderfer $\qquad$

## washington local schools

TO:

## FROM:

DATE:
The Board of Education
Jeff Fouke
October 19, 2016

RE:
Change Orders-2016 McGregor and Monac Additions Project

It is recommended that the Board of Education approve change orders for the 2016 McGregor and Monac Addition/Portable Replacement Project. The Board of Education has given the authority to the district Superintendent and/or Treasurer to approve change orders, up to $\$ 25,000$. In order to expedite the project, I have approved the following change order:
A. Midwest Contracting, Inc.:

- McGregor Elementary
- Monac Elementary

Total Change Order \$-892.09
\$-20,762.00
\$ 19,869.91

I recommend that the Board of Education approve the change order as listed. If you have any questions, please feel free to contact me.
pc: $\quad \begin{aligned} & \text { Dr. Susan Hayward } \\ & \\ & \\ & \text { Brian Davis } \\ & \text { Cherie Mourlam } \\ & \text { Jay Merritt } \\ & \\ & \\ & \\ & \\ & \text { Doug Keller } \\ & \text { Bill Magginis } \\ & \text { Jerry Beil }\end{aligned}$

## individual attention. infinite opportunities.

# Stough and Stough Architects <br> 6377 River Crossing-Suite 1 - Sylvania, Ohio 43560 <br> Phone: (419) 885-3583 • Fax: (419) 885-3824 

Robert E. Stough, AlA 1926-2012

October 3,2016

## Jeffery Fonke, Treasurer <br> Washington Local Schools <br> 3505 West Lincolnshire Blvd. <br> Toledo, Obio 43606

RE: Change Order G3<br>Addition to McGregor Elementary School<br>Addition to Monac Elementary School<br>Washington Local Schools<br>Architect Project 201503D/201503E

## Dear Jeff:

Please find attached three copies of Change Order G3 for your approval and signature. The Items covered in the Change Order are:

Change Order G3-Midwest Contracting, Inc.

## McGregor Elementary School

1. New security vestibule hardware improvements as requested for improved door security and control from the school office.

+ \$ 6,517.00

2. Reduce depth of foundations where adequate undisturbed soil found at higher elevations.

- \$21,810.00

3. Credit for school office reception desk - Owner providing.
$-\$ 5,469.00$
$-\$ 20,762.00$

## Monac Elementary School

1. Add additional Fero fire clips and structural steel at fire wall to existing building to meet City of Toledo requirements.
$+\$ 5,220.00$
2. Reroute sanitary sewer to existing sanitary tap used by removed portable building per City of Toledo engineering. +\$ 1,536.63
3. New security vestibule hardware control improvements and install quartz floor tile in lieu of carpet tile in classrooms.
4. Add walk-off carpet tile in new Security Vestibule 26 and terrazzo in new Lobby 27 to match existing.
5. Level existing floor slab in new Principals Office found to be lower when partitions enclosing original Lobby removed.
$+\$ 2,897.31$
6. Reduce remaining $\$ 10,000.00$ construction contingency to $\$ 0$.
$=\$ 10,000.00$
$+\$ 19,869.91$
TOTAL DEDUCT

- \$ 892.09



## CHANGE ORDER

AIA DOCUMENT G7O1

OWNER ARCHITECT CONTRACTOR FIELD
OTHER


|  | Addition to McGregor Elementary School and |
| :--- | :--- |
| PROJECT: | Addition to Monac Elementary School |
| (name, address) | Washington Local Schools <br> Toledo, Ohio |
| TO CONTRACTOR: Midwest Contracting، Inc.  <br> (name, address) 1428 Albon Road <br>  Holland, Ohio 43528 |  |

The Contract is changed as follows: McGregor Elementary School

1. Revised Bulletin No. 4 - main entrance hardware changes.
2. Reduce depth of foundations.
3. Office Reception Desk - credilt for desk from Farnham.

## Monac Elementary School

1. Bulletin No. 1-additional Fero fire clips and MC8X20's per manufacturer's design recomendation.

## CHANGE ORDER NUMBER: G3

DATE: September 26, 2016
ARCHITECT'S PROJECT NO: 201503D/201503E
CONTRACT DATE: February 18, 2016
CONTRACT FOR:Proposal No. 1-Contract I-General
Construction - McGregor Elementary School
Proposal No. 2 - Contract 11 - General
Construction - Monac Elementary School

Bulletin
Add $\quad+\$ 5,220,00$
bilding bulding tap. Drop at existing sanitary manhole not needed and add $20^{\prime}$ pipe.

Add $\quad+\$ 1,536.63$
3. Revised Bulletin No. 4 - main entrance hardware changes, Classrooms to be quartz tile in lieu of carpet tile. Add office sink.

Add

| Add | $+\$ 6,517.00$ |
| ---: | ---: |
| Deduct | $-\$ 21,810.00$ |
| Deduct | $-\$ 5,469,00$ |
|  | $-\$ 20,762.00$ |

4. Add walkoff carpet tile to Vestibule 26 and terrazzo flooring in Lobby 27. Add
5. Principal's office existing floor slab leveling.
6. Reduce remairing $\$ 10,000.00$ construction contingency to $\$ 0.00$.

Deduct
$+\$ 15,070.00$
$+\$ 5,145.97$
$+\$ 2,897.31$
$-\$ 10,000,00$
$+\$ 19,869.91$
Total Deduct $\quad \overline{\$} \quad 892.09$

## Not valid until signed by the Owner, Architect and Contractor.

| The original (Contract Sum) (Guaranteed Muximum Price) was . . . . . . . . . . . . . . . . . . . . \$ 2,604,000.00 |  |
| :---: | :---: |
| Net change by previously duthorized Change Orders . . . . . . . . . . . . . . . . . . . . | 73,144.00 |
| The (Contract Sum) (Gurnteethentriet) prior to this Change Order was | 2,677,144.00 |
| The (Contract Sum) (Gurantectherne) will be (inereasec) (decreased) (unchanged) by this Change Order in the amount of . |  |
| The new (Contract Sum) (Guaranteed Maximunt Pitee) including this Change Or |  |

The Contract Time will be (inerensed) (decented) (unchanged) by zero The date of Substantial Completion as of the date of this Change Order therefore is unchanged.
 Construction Change Directive.

| Stough and Stough Architects | Midwest Contracting, Inc. | Board of Education Washington Local Schools |
| :---: | :---: | :---: |
| ARCIITIECT' <br> 6377 River Crossing - Suite 1 | CONTRACTOR <br> 1428 Albon Road | OWNER <br> 3505 W. Lincoinshire Blvd. |
| Address <br> SyIvaria, Ohio 4356 | Address <br> Holland, Ohio 434528 | Address <br> Toledo. Ohio 43606 |
|  | $\text { DATE } 5-3<6$ | BY $\mathrm{DATR}^{\text {P }}$ |

[^0]AMERICAN INSTITUTE OF ARCHTECTS, 1735 NEW YORK AVE., N.W W WASHINCTTON, D.C. 20006

## washington local schools

## TO:

FROM:
DATE:


RE:
Change Orders- 2016 Plumbing Improvements - Washington Jr. High

It is recommended that the Board of Education approve change orders for the 2016 Plumbing Improvements Project at Washington Jr. High. Additional work was required for this project that was unforeseen due to existing ground water flooding and drainage deficiencies discovered during construction, including trench over digging/shoring and additional storm drain/footing excavation and repair was completed.

Washington Junior High for the first time in many, many years, (possibly 30 or more years) have not had basement flooding or drainage issues. The drainage tile in the courtyard was emptying under the building and causing flooding. This project's original budget was $\$ 425,000$ with this change order the final cost will be $\$ 486,388.83$ (including architect fee of $7 \%$ ).

I recommend that the Board of Education approve the change order as listed:
A. Dimech Services, Inc.:
Total Change Order: $\$ 127,242.00$

If you have any questions, please feel free to contact me.
$p c:$

Dr. Susan Hayward Brian Davis Cherie Mourlam Jay Merritt

Doug Keller Katherine Spenthoff

# Stough and Stough Architects <br> 6377 River Crossing - Suite 1 - Sylvania, Obio 43560 <br> Phone: (419) 885-3583 - Fax: (419) 885-3824 

Robert E. Stough, AIA 1926-2012

October 4, 2016

Jeffery Fouke, Treasurer
Washington Local Schools
3505 West Lincolnshire Blvd.
Toledo, Ohio 43606

## RE: Change Order No. 1 <br> 2016 Plumbing Improvements <br> Washington Junior High School <br> Washington Local Schools <br> Architect Project 201601A

## Dear Jeff:

Please find attached Change Order No. 1 for your approval and signature. The Items covered in the Change Order are:

Change Order No. 1 -Dimech Services, Inc.

1. Additional work due to existing ground water flooding and drainage deficiencies discovered during construction, including trench overdigging/shoring and additional storm drain/footing excavation and repair.
$+\$ 127,242.00$

Total Change
$+\$ 127,242.00$
Please contact me with any questions or concerns. Retain one copy for your records, sent one copy to the Contractor and sent one copy to my office.


STOUGH AND STOUGH ARCHITECTS

## CHANGE ORDER

AIA DOCUMENT G7O1

OWNER
ARCHITECT
CONTRACTOR
FIELD
OTHER

| PROJECT: <br> (bame, address) | 2016 Plumbing Improvements Washington Junior High School Washington Local Schools | CHANGE ORIDRR NUMBER: 1 <br> DATE: September 28 s 2016 |
| :---: | :---: | :---: |
| TO CONTRACTOR: (name, address) | Dimech Services, Inc. 5505 Enterprise Blvd. Toledo, Ohio 43612 | architect's project no: 201601A <br> CONTRACT DATE: March 30, 2016 <br> CONTRACT FOR: Proposal No. 1 - All Improvements Contract I |

The Contract is changed as follows:

1. Additional work due to existing ground water flooding, including trench overdigging/shoring and additional storm drain/footing excavation and repair, per attached pricing breakdown.

Add

TOTAL ADD
\$127,242.00
$\$ 127,242.00$

## Not valid until signed by the Owner, Architect and Contractor.



Wasitington Locar J-16080
WJH


## 8. Final Payment

The Treasurer recommends that the Board of Education approve Final Payment, including all change orders, as presented:

## 2016 CTC Improvements Project

- Earl Mechanical
- Mechanical Contractor
- \$3,416.40

Moved by: $\qquad$ Seconded by:

Mr. Kiser $\qquad$ Mrs. Carmean $\qquad$ Mr. Hunter $\qquad$ Ms. Canales $\qquad$ Mr. Langenderfer $\qquad$

## washington local schools



DATE: October 19, 2016
RE: Final Payment
Enclosed please find a request for final payment in the amount of $\$ 3,416,40$ to Earl Mechanical Services, Inc. This includes all Change Orders that were previously approved by the Board.

I am recommending to you that the Board of Education approve final payment at the October $19^{\text {th }}$ Board meeting. This is the second of three final payment requests for the 2016 CTC Improvements project.

If you need additional information, please do not hesitate to contact me.

JSF/bsc

AIA Type Document
Application and Certification for Payment
Page 1 of 2

| TO (OWNER): STOUGH AND STOUSH ARCH |  |
| ---: | :--- |
| 63T7/ RIVER CROSSNGS |  |
|  | SUITE 1 |
|  | SYLVANIA, OH 43560 |

FROM (CONTRACTOR): EARL MECHANICAL SERVICES, INC. 12288 COUNTY ROAD M WAUSEON, OH 43567

## PROJECT: WLS - TC BLDG 2016 IMP-HVAC CTS BUILDING <br> 5719 CLEGG $5 T$ <br> TOLEDO, OH 43613

VIA (ARCHITECT):

| APPLICATION AQ: 4 dISTRIBUTION |  |
| :--- | :--- |
| PERIOD TO:9/45/2016 | TO: |
|  | -OWNER |
|  | -ARCHItECT |
| ARCHITECTS | -CONTRACTOR |

PROJECT NO: 201601

CONTRACT DATE:
CONTRACT FQR:PO\# 3603331-CTC BLDG 2016

CONTRACTORS APPLICATION FOR PAYMENT
Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Type Document is attached.

5. RETAINAGE:
a.
$0.00 \%$ of Completed Work $\qquad$ $\$ \quad 0.00$
b. $\qquad$ $0.00 \%$ of Stored Material
$\$$
0.00

$$
\text { Total retainage (Line sa + 5b) . . . . . . . . . . . . . . . . . . . . } \$
$$

\$0,00
B. TOTAL EARNED LESS RETAINAGE
. $\$$ $\qquad$ (Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(LIne e from prior certificate)
)
\$. 59.911 .60
8. CURRENT PAYMENT DUE . . . . . . . . . . . . . . . . . . . . . . $\$$ $\qquad$ 3,416.40
9. BALANCE TO FINISH, INCLUOWTS RETAINAGEE (Line 3 less Line 6)
0.00

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
| :--- | ---: | ---: |
| Total changes approved in <br> previous months by Owner | 0.00 | 0.00 |
|  |  | 0.00 |
| Total approved this Month | 0.00 | $-5,000.00$ |
| TOTALS |  | $-5,000.00$ |
| NET CHANGES by Change Order |  | $-5,000,00$ |

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: EARL MECHANICAL SERVICES, INC 12288 COUNTY ROAD M WAUSEON, OH 43567

By:


Date: $\qquad$
State of:
County of.
Subscribed and Sworn to before me this $\qquad$ Day of $\qquad$ 20 $\qquad$ Notary Public:

My Commission Expires:

## ARCHITECTS CERTIFICATE FOR PAYMENT

in Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect cert|ies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.
AMOUNT CERTIFIED. ................................ \& \& $41 C, 4$
(Attach explanation if amount certified differs from the amount polled. Initial all figures on this Application of nd on the Continuation Sheet hat are changed to conform to the amount certified.)
 By:


Date: $\quad 01 / 27 / 2016$
This Certificate is not negotiable. The AMOUNT CERTIFIED Is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any fights of the Owner or Contractor under this Contract.

| Ala Type Document |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Application and Certfication for Payment, |  |  |  |  |  |  |  | Page 2 of 2 |  |
| TO (OWNER): STOUGH AND STOUGH ARCH 6377 RIVER CROSSINGS SUITE 1 <br> SYLIVANIA, OH 43560 |  |  | PROJECT: WLS - CTC BLDG 2016 IMP-HVAC CTC BUILDING 5719 CLEGG ST TOLEDO , OH 43613 |  |  | APPLICATION NO: 4 PERIOD TO:9/15/2016 |  | DISTRIBUTION TO: <br> _OWNER <br> - ARCHITECT <br> CONTRACTOR |  |
| FROM (CONTRACTOR): EARL. MECHANICAL SERVICES, INC. 12288 COUNTY ROAD M WAUSEON, OH 43567 |  |  | VIA (ARCHITECT): |  |  | ARCHITECT'S <br> PROJECT NO: 201601 |  |  |  |
| CONTRACT FOR: PO\# 3603331-CTC BLDG 2016 |  |  | CONTRACT DATE: |  |  |  |  |  |  |
| TTEM | DESCRIPTION | SCHEDULE Value | PREVIOUS APPLICATONS | COMPLETED THIS PERIOD | Stored MATERIAL | COMPLETED STORED | \% | BALANCE | REtainage |
| 1 | LABOR | 22,480.00 | 22,460.00 | 0.00 | 0.00 | 22,400.00 | 100.00 | 0.00 | 0.00 |
| 2 | EQUIPMENT | 9,900.00 | 9,000,00 | 0.00 | 0.00 | 9,900.00 | 100.00 | 0.00 | 0.00 |
| 3 | SUBCONTRACTORS | 35,968.00 | 35,968.00 | 0.00 | 0.00 | 35,968.00 | 100.00 | 0.00 | 0.00 |
| 4 | CONTINGENGY allowance | -5,000.00 | -5.000.00 | 0.00 | 0.00 | $-5,000.00$. | 100.00 | 0.00 | 0.00 |
|  | REPORT TOTALS | \$63,328.00 | \$63,328.00 | \$0.00 | \$0.00 | \$63,328.00 | 100.00 | \$0.00 | \$0.00 |

# CERTIFICATE OF SUBSTANTIAL COMPLETION 

AIA DOCUMENT G704
Distribution to:

| OWNER | $\square$ |
| :--- | :--- |
| ARCHITECT | $\square$ |
| CONTRACTOR | $\square$ |
| FIELD | $\square$ |
| OTHER | $\square$ |


| PROJECT: <br> (name, address) | 2016 improvements <br> Career Technology Center <br> Washington Local Schools <br> Toledo, Ohio 43606 | ARCHITECT: Stough and Stough Architects |
| :--- | :--- | :--- |
| TO (Ownen: |  |  | | ARCHITECT'S PROJECT NUMBER: 201601 |
| :--- | :--- |

DATE OF ISSUANCE: August 5,2016
PROJEGT OR DESIGNATED PORTION SHALL INCLUDE: All Mechanical Work

The Work periormed under this Contract has been reviewed and found to be substantially complete, The Date of Substantial Completion of the Project or portion thereof designated above is hereby established as August 5, 2016
which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

## DEFINITION OF DATE OF SUBSTANTIAL COMPLETION

The Date of Substantial Completion of the Work or designated portion thereof is the Date cerlified by the Architect when construction is sufficiently complete, in accordance with the Contract Documents, so the Owner can occupy or utilize the Work of designated portion thereof for the use for which it is intended, as expressed in the Contract Documents.

A list of items to be completed or corrected, prepared by the Contractor and verified and amended by the Architect, is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contraclor to complete all Work in accordance with the Contract Documents. The date of commencement of warrofties for items on the attached list will be the date of final payment unless otherwise agreed to in

Stough and Stough Architects
ARCHITECT


The Contractor will complete or correct the Work on the list of items attached hereto within
days from the above Date of Substantial Completion.

Earl Mechanical Services, Inc.
CONTRACTOR


The Owner accepts the Work or designated portion thereof as substantially complete and will assume full possession thereot at 12:00 O'ciock Noon (time) on August 5, 2016 (date).

## Board of Education

Washington Local Schools
OWNER
BY DATE
The responsibilities of the Owner and the Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as follows:
iNote-Owner's and Contractor's legal and insurarice counsel should delermine and review insurnce requirements and coverage; Contractor shall secure consent of surety company. i/ any.)

## CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS

 OWNER ARCHITECT CONTRACTOR SURETY OTHERA/A Document G706

TO (Owner)
ARCHITECT'S PROJECT NO: 201601
$\Gamma$ Board of Education
Washington Local Schools
3505 W. Lincoinshire Blvd.
Toledo, Ohio 43606

## 1 CONTRACT FOR: Proposal No. 2 - Mechanical Contract II <br> CONTRACT DATE: January 21, 2016

## PROJECT: <br> (name, address) Washington Local Schools - Toledo, Ohio 43606

State of: Ohio
County of: Lucas
The undersigned, purstant to Abticle 9 of the General Conditions of the Contract for Construction, AIA Document A207, hereby certifies that, except as listed below, he has paid in full or has otherwise satisfied all obligations for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Conlractor for damages arising in any manner in connection with the performance of the Conlrad referenced above for which the Owner or his property might in any way be held responsible.
EXCEPTIONS: fif none, write "Nono". If required by the Owner, the Comtractor shall furnish bond satisfactory to the Owner for each exception)

## None

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Consent of Suraly to Final payment. Whenever Surety is involved, Consent of Surety is required. AIA DOCUMENT G707, CONSENT OF SURETY, may be used for this purpose. Indicale attachment: (yes ) (no ). The following supporting documents should be atlached hereto if required by the Owner:
2. Contractor's Release or Waiver of Liens, conditional upon receipt of final paymenl.
3. Separate Releases or Waivers of Liens from Subcontractors and maierial and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
4. Contractor's Affidavit of Release of Liens (A|A DOCUMENT G7OFA).

CONTRACTOR: Earl Mechanical Services, Inc.

| Address: | 12288 County Road M |
| :--- | :--- |
|  | Wauseon, Ohio 43567 |

BY:

subgribed and sworn to before me this 22 nd



PARTIAL WAIVER OF LIEN

## TO WHOM IT MAY CONCERN:

WHEREAS, The undersigned, Crane Co.__, has furnished to Earl Mechanical Services Inc.,... material and labor for the __ CTC Building 2016 improv__. Now therefore, the undersigned,
$\qquad$ upon receipt six thousand two hundred one and 95/100 Dollars $(\$ 6,201,95)$ and other good and valuable consideration does hereby waive, release, and relinquish all liens, or right to claim or lien on the above described project and premises, under any law, common or statutory for labor or materials, or both, based on this Waiver of Lien of said project. The undersigned certifies that to the best of his knowledge, information, and belief all material men, labor and subcontractors have been paid by him for work which previous payments were made.


Title Linda Kane, Authorized Signatory
TRAN 1.5 In r



PARTIAL WAVER OF LIEN

## TO WHOM IT MAY CONCERN:

WHEREAS, The undersigned, VM Systems _ has furnished to Earl Mechanical Services Inc. . material and labor for the CTC Building 2016 Improve _. Now therefore, the undersigned,
$\qquad$ upon receipt Eighteen thousand and 00/100 Dollars $(\$ 18,000,00)$ and other good and valuable consideration does hereby waive, release, and relinquish all liens, or right to claim or lien on the above described project and premises, under any law, common or statutory for labor or materials, or both, based on this Waiver of Lien of said project. The undersigned certifies that to the best of his knowledge, information, and belief all material men, labor and subcontractors have been paid by him for work which previous payments were made.


Given under my hand and seal this $\qquad$ day of $\qquad$ 206 variole senencon

## Notary Public

My Commission Expires


PLEASE SIGN AND RETURN THIS WAIVER. FAILURE TO DO SO WILL DELAY THE RELEASE OF FURTHER PAYMENTS.


## CONTRACTOR'S AFFIDAVIT OF RELEASE OF LIENS

| OWNER | $\square$ |
| :--- | :--- |
| ARCHITECT | $\square$ |
| CONTRACTOR | $\square$ |
| SURETY | $\square$ |
| OTHER |  |

AIA DOCUMENT G706A

TO (Owner)
ARCHITECT'S PROIECT NO: 201601


SUPPORTING DOCUMENTS ATTACHED HERETO: CONTRACTOR: Earl Mechanical Services, Inc.

1. Contractor's Release or Waiver of Liens, condihomal upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required fy the Owner, accompanied by a list thereol.

| Address: | 12288 County Road M |
| :--- | :--- |
|  | Wauseon, Ohio 43567 |

BY:


Subscribed and sworn to before me this 22 n $\lambda$


My Commission Expirefotary Public, State of On Ny Corimisston Expres

## CONSENT OF SURETY COMPANY TO FINAL PAYMENT

 OTHER

| PROIECT: <br> (namo, address) | 2016 Improvements |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Career Technology Center |  |  |  |
|  | Washington Local Schools |  |  |  |
|  | Toledo, Ohio 43606 |  |  |  |
|  | Board of Education | ARCHITECT'S PROIECT NO: 201601 |  |  |
|  | Board of Education |  | CONTRACT FOR: |  |
|  | 3505 W. Lincolnshire Blvd. |  | contract for: | Proposal No. 2 Contract II |
| L | Toledo, Ohio 43606 |  | CONTRACT DAT | January 21, 201 |
| CONTRACTOR: | Earl Mechanical Services, Inc 12288 County Road M |  |  |  |
|  | Wausean, Ohlo 43567 |  |  |  |

In accordance with the provisions of the Contract between the Owner and tho Contractor as indicated above, the there incert anme and atcless of suraly Cumpanyl

Auto Owners (Mutual) Insurance Company, PO Box 30660, Lansing, MI 48909
, SURETY COMPANY,
on bond of there insert mathe and addess of Conifacton
Earl Mechanical Services, Inc., 12288 County Road M, Wauseon, Ohio 43567
, CONTRACTOR,
hereby approves of the final paymone to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety Company of any of its obligations to thre insstrl name and sdidress of owners
Board of Education, Washington Local Schools, 3505 W. Lincolnshire Blvd., Toledo, Ohjo 43606
, OWNER
as set forth in the said Surely Company's bond.


NOTE: This form is to be used as a companion document to AIA DOCUMENT GFDG, CONTRNCTOR'S AFPIDAVIT OF PAYMENT OF DERTS AND CtNivis, Current Edition

# DATE AND ATTACH TO ORIGINAL BOND AUTO-OWNERS (MUTUAL) INSURANCE COMPANY <br> <br> LANSING, MICHIGAN <br> <br> LANSING, MICHIGAN <br> POWER OF ATTORNEY 

KNOW ALL. MEN BY THESE PRESENTS: That the AUTO-OWNERS (MUTUAL) INSURANCE COMPANY AT LANSING, MICHIGAN, a Michigan Corporation, having its principal office at Lansing, County of Eaton, State of Michigan, adopted the following Resolution by the directors of the Company on January 27, 1971, to wit:
"RESOLVED, That the President or any Vice President or Secretary or Assistant Secretary of the Company shall have the power and authority to appoint Attorneys-in-fact, and to authorize then to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity, and other writings obligatory in the nature thereof. Signatures of officers and seal of Company imprinted on such powers of attorney by facsimile shall have same force and effect as if manually affixed. Said officers may at any time remove and revoke the authority of any such appointee."

Does hereby constitute and appoint DIANA L BRINLEY
its true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and the execution of such instruments) shall be as binding upon the AUTO-OWNERS (MUTUAL) INSURANCE COMPANY AT LANSING, MICHIGAN as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal office

IN WTNESS WHEREOF, the AUTD-OWNERS (MUTUAL) INSURANCE COMPANY AT LANSING, MICHIGAN, has caused this to be signed by its authorized officer this 1st day of August, 2016.

## Alenize Wilhaims <br> Denise Williams <br> Senior Vice President

$\left.\begin{array}{l}\text { STATE OF MICHIGAN } \\ \text { COUNTY OF EATON }\end{array}\right\}$ ss.
On this 1st day of August, 2016, before me personally came Denise Williams, to me known, who being duly sworn, did depose and say that they are Denise Williams, Senior Vice President of AUTO-OWNERS (MLJTUAL) INSURANCE COMPANY, the corporation described in and which executed the above instrument, that they know the seal of said corporation, that the seal affixed to said instrument is such Corporate Seal, and that they received said instrument on behalf of the corporation by authority of their office pursuant to a Resolution of the Board of Directors of said corporation.

My commission expires $\qquad$ -


## STATE OF MICHIGAN $\}$ ss. <br> COUNTY OF EATON $\}^{55 .}$

I the undersigned Senior Vice President, Secretary and General Counsel of AUTO-OWNERS (MUTUAL) INSURANCE COMPANY, do hereby certify that the authority to issue a power of attorney as outlined in the above board of directors resolution remains in full force and effect as written and has not been revoked and the resolution as set forth is now in force.

Signed and sealed at Lansing, Michigan. Dated this $\qquad$ day of $\qquad$ 2016 ,

## Millais $\Rightarrow$ Wowntry



William F. Woodbuy, Senior Vice President, Secretary and General Counsel

## 9. Adoption of the Five-Year Forecast

The Treasurer recommends that the Board of Education approve the adoption of the October 2016 Five Year Forecast as presented.

Moved by: $\qquad$ -

Seconded by: $\qquad$

Mr. Kiser __ Mrs. Carmean ___ Mr. Hunter ___ Ms. Canales ___ Mr. Langenderfer ___

# WASHINGTON LOCAL SCHOOL DISTRICT FIVE-YEAR FORECAST - OCTOBER 2016-ASSUMPTIONS 

## REVENUE

We have maintained our revenue unchanged from 2020 to 2021 due to the difficulty and inaccuracy of forecasting four years from 2017. The State cannot tell us what our state funding will be in July 2017 however we are required to forecast what it will be in FY 2021.

## Real Estate Taxes

2016 and future years does reflect an entire year's collection from the November 2014 levy. In calendar year 2015 (for calendar year 2016 tax collections) the threeyear county-wide valuation update took place. We had a decrease of less than $1 \%$ in our total valuation. This is actually good news as our residential valuation decreased by $19 \%$ and our commercial valuation decreased by $4 \%$ in 2012 and previously in 2009, residential valuation was decreased by $15 \%$ and commercial valuation was unchanged.

We received $\$ 32.1$ million in 2014, $\$ 35.2$ million in 2015 , and $\$ 36.9$ million in 2016. 2014 reflects a full year of tax collection of the valuation decrease from the 2012 reappraisal as well as a larger than usual taxpayer refunds ( $\$ 1.0$ million). We are forecasting $\$ 37.375$ million in 2017 and $\$ 37.4$ million and all future years.

The estimating of delinquent taxes to be paid is difficult to forecast as payments will fluctuate year to year, and settlement to settlement. Washington Local is still experiencing significant commercial tax appeals. These include many large department and grocery stores as well as Franklin Park Mall. These tax appeals not only cause tax refunds but also lower future property tax collections. On the contrary, we are also receiving a few increases in valuations as commercial property is sold within our district. We have been successful in defending many of these but unsuccessful in others. When we are successful, the taxpayer typically appeals to the State. We attempt to reach a mutual agreement through mediation before the tax appeal is required to be heard at the state level.

Our total assessed valuation has decreased from $\$ 1.25$ billion in calendar year 2006 to $\$ 908$ million in calendar year 2011 to $\$ 778$ million in calendar year 2012 (and 2013) and declined again to $\$ 766$ million in calendar year 2015. This not only reduces our annual real estate tax revenue but also will require an increase in future millage requests to raise the same amount of revenue that our previous levy requests raised.

## Personal Property Taxes

Personal property tax revenue was $\$ 11.8$ million in 2005, $\$ 10$ million in 2006, $\$ 8.9$ million in 2007, $\$ 7.3$ million in 2008, $\$ 3.3$ million in 2009, $\$ 1,325$ in 2014, $\$ 25,598$ in 2015, and $\$ 1,379$ in 2016. The significant decline in personal property tax payments is directly due to the affects of HB 66. This revenue source is now insignificant. Since it is subject to delinquencies only and any payments are sporadic, we are projecting $\$ 0$ in 2017 and future years for delinquent personal property tax collections.

## State Aid

Our ADM increased the past five years; increasing from 6,569 in 2010, to 6,669 in 2011, 6,738 in 2012, 6,836 in 2013, 6,865 in 2014, 6,928 in 2015, 7,050 in 2016. We expect our ADM to increase in 2017 to over 7,100 students. However the State has changed how ADM is calculated. The ADM will be more of an average than a fixed number determined in October. This will have no impact on our funding as we were $\$ 11.1$ million over the state mandated cap in 2014 and $\$ 10.2$ million in 2015, $\$ 13.5$ million in 2016, and we are forecasting to be $\$ 13.7$ million over the cap in 2017. Over four years, our state aid was reduced by over $\$ 48.5$ million because of the cap. The Great Recession had a significant negative impact on our district. However, it can also be stated the State Legislature had a more significant negative impact on our district with the elimination of the Personal Property Tax and capped State funding.

Under past school funding legislation, these additional students combined with the decreasing assessed valuation would have resulted in a significant increase in state aid revenue for the past few years. However, as the State was developing a new school funding model, our state aid was less than if the previous school funding formula was being utilized. There was a new school funding formula in 2014 (currently in use) for public schools in Ohio that recognizes our increasing enrollment and significant property valuation decreases. However, the increase in our funding based on the new state aid formula system is capped at $6.25 \%$ in 2014, $10.5 \%$ in $2015,7.5 \%$ in 2016 and $7.5 \%$ in 2017. The effect of the cap reduced our state aid by $\$ 11.1$ million in 2014, $\$ 10.2$ million in 2015 , and $\$ 13.5$ million in 2016, and estimated to be $\$ 13.7$ million in 2017. Over four years, our state aid was reduced by over $\$ 48$ million. As our real estate tax revenue is $\$ 37.4$ million annually, this is equivalent to over 1.25 years of our taxpayers' real estate taxes that we have lost.

## Unrestricted State Aid

Based on current legislation, ODE's estimates and what we have received this year, we are forecasting $\$ 27.5$ million in 2017 for unrestricted state aid (includes casino funding of $\$ 360,000$ ), and are forecasting to receive $\$ 28.3$ million in unrestricted state aid in 2018, $\$ 29.1$ million in 2019, and $\$ 30.0$ million in 2020 and 2021.

Based on the combination of our steady or even increasing enrollment the past few years, the significant decline in WLS' property values, the current annual cap increases, AND IF the current funding systems continues, it is likely we will receive continual increases in our state aid in 2018 and future years. However, these increases are being reduced by the reduction in our personal property tax of $\$ 900,000$ in 2017 and $\$ 480,000$ in 2018 and future years.

Based on the current funding formula and without legislation in place for 2018 or future years, we have forecasted our state funding to increase by $3 \%$ from 2017 to 2018, increase $3 \%$ in 2019, and increase $3 \%$ in 2020 and unchanged in 2021. As we are capped, we are hopeful that 2018 and future years will have an increase more than $3 \%$, however as any future legislation is unknown, we are only forecasting a 3\% increase for state aid.

Casino revenue is also recorded as State aid. Two casinos began operating in Ohio in the spring of 2012, another in October 2012, and the fourth casino began operation in March 2013. The public school districts' share of this revenue is
distributed in January and August of each year; the first payment was made in January 2013. The payment is based on the public school's enrollment.

We received casino revenue of $\$ 143,330$ in 2013, $\$ 349,166$ in 2014, and $\$ 345,493$ in 2015, and $\$ 353,275$ in 2016, and we are forecasting $\$ 360,000$ in 2017 and all future year.

## Restricted State Aid

A new funding source has been created with the new state funding system. The economic disadvantaged funding was $\$ 1.1$ million in 2014, $\$ 875,000$ in 2015, $\$ 907,000$ in 2016, and forecasted to be $\$ 960,000$ in 2017 and forecasted to increase by $3 \%$ in future years. Our overall funding will not increase as we are capped. This additional funding just reduced our unrestricted state funding.

Restricted state aid includes Career-Tech funding of $\$ 762,832$ in 2014, $\$ 904,745$ in 2015, $\$ 1,057,799$ in 2016 and forecasted at $\$ 1,070,000$ in 2017 and forecasted to increase by $3 \%$ in all future years. This is an increase from 2013's Career Tech funding of $\$ 456,091$. Again, our overall funding did not increase. Like the economic disadvantaged funding, this additional funding just reduced our unrestricted state funding prior to FY 2017. In FY 2017 this funding is not affected by the cap.

## Catastrophic Cost

This funding is for reimbursing the expenses for special education students that exceed a certain dollar amount threshold to educate each year, which is generally near $\$ 30,000$ per year. We received $\$ 69,155$ in $2011, \$ 59,645$ in 2012, $\$ 103,811$ in 2013, and $\$ 0$ in 2014. The 2014 payment of $\$ 230,000$ was delayed and was received in 2015. When added to the 2015 payment of $\$ 153,000$, we received a total of $\$ 383,000$ in 2015. We received $\$ 107,000$ in 2016 and are forecasting $\$ 148,000$ in 2017 and in all future years. These reimbursements were only a small percentage of what the actual costs were that we had incurred.

## Property Tax Allocation

Property tax allocation includes the personal property tax loss (hold harmless) payments being made to the district from the State. These payments are only partially replacing the personal property taxes we would have received prior to HB 66. These personal property tax loss payments are based on the calendar year 2004 personal property tax values. Any personal property put in use in calendar year 2005 or later is not taxable and therefore personal property tax revenue and personal property tax loss payments will not be received for these purchases.

As our personal property tax revenue was significant, the personal property tax loss payments are also significant. We received $\$ 8.7$ million in 2011. HB 1 extended the hold harmless provisions of HB 66 until 2013 and we were expected to receive $\$ 8.7$ million in 2012 and 2013. However, due to legislative changes, these payments were reduced to $\$ 7.4$ million in 2012 and $\$ 6.1$ million in 2013. Again due to recent legislative changes, these payments were reduced another time to $\$ 5.2$ million in 2016 and $\$ 4.3$ million in 2017. These payments will continue to decrease each year by approximately $\$ 480,000$ each year beginning 2018 until they are eliminated. We are forecasting $\$ 3.9$ million in 2018, $\$ 3.4$ million in 2019, and $\$ 2.9$ million in 2020 and 2021. Even though we expect the decrease to continue, we have kept all revenue unchanged in 2021 from 2020.

Homestead exemption and rollback receipts are recorded in Property Tax Allocation. The homestead and rollback was $\$ 4.2$ million in 2014, 2015, and 2016 and we are forecasting $\$ 4.2$ million for 2017 and all future years.

## Other Revenue

 Abatement RevenueDue to the elimination of the personal property tax, abatement revenue pertaining to personal property was also eliminated. Abatement revenue was $\$ 3.3$ million ( $\$ 1.9$ million from DaimlerChrysler) in 2005, $\$ 2.7$ million ( $\$ 1.7$ million from DaimlerChrysler) in 2006, \$1.8 (\$1.2 million from DaimlerChrysler) in 2007, \$1.1 million in 2008, \$430,000 in 2012, \$230,000 in 2013, \$233,000 in 2014, \$253,000 in 2015 and $\$ 313,000$ in 2016. In 2012 we did receive a delinquent payment of $\$ 180,000$. Abatement revenue is forecasted to be $\$ 280,000$ in 2017 and for all future years. The majority of abatement payments we received were previously based on personal property. As the personal property tax has been eliminated, less abatement payments are being made. The State is not reimbursing for these lost abatement payments.

## Tax Increment Financing (TIF) Payments

We receive payments for the DaimlerChrysler plant expansion and Westfield Franklin Park Mall for Tax Increment Financing (TIF) abatements. We received $\$ 3.75$ million in 2013, $\$ 3.9$ million in 2014, $\$ 4.2$ million in 2015 , $\$ 4.3$ million in 2016, and are forecasting $\$ 4.3$ million in 2017 and future years.

## Other Financing Sources

Transfers In
A transfer (cash subsidy) was needed for the Food Service Fund in the amount of $\$ 185,000$ in 2016 and a transfer (cash subsidy) of $\$ 235,000$ in 2017. As our Food Service Fund continues to experience losses, I have forecasted a permanent transfer $\$ 235,000$ in 2018 and all future years.

We had a self-funded health insurance fund with a balance of $\$ 792,769$. In order to self-fund our health insurance in 2014, these funds were required to be transferred from the self-funded health insurance fund to the General Fund and then transferred to the new self-funded health insurance fund that was established in 2014. This increased our revenue by $\$ 792,769$ and increased our expenditures by the same amount in 2014. This transfer-in and transfer-out had no effect on our fiscal yearend General Fund balance.

We do have other Board approved annual transfers to High School Student Activity Funds $(\$ 18,000)$ and for our Employee Recognition Fund $(\$ 20,000)$.

## Advances

We annually make advances to the Food Service Fund and the Federal Funds to maintain a positive fund balance. As these advances are loans, they are returned each year. As the Food Service Fund had a large operating deficit in 2014 $(\$ 185,000)$, we were required to increase the advance $(\$ 115,000)$ in 2015 and future years. We are hopeful with the cash transfer of \$185,000 in FY 2016 and $\$ 235,000$ in 2017 and in future years, the Food Service Fund will be able to maintain a positive fund balance and not require an increase in the advance.

## EXPENDITURES

We will continue to annually appropriate (budget) at 100 percent. However as we do not expend 100 percent of our budget, we reduced individual line items by a percentage amount ranging between $.5 \%$ and $7 \%$ to reduce our total forecasted expenditures by a total of $1.5 \%$ for 2017 and all future years. We are forecasting to expend $98.5 \%$ of our budget in 2018 and all future years. In 2016, we expended $98.2 \%$. We have maintained 2021 expenditures (and revenue) unchanged from 2020 based upon the difficulty of forecasting expenditures (and revenue) four years from 2017.

## Personal Services

The 2012 and 2013 there was a $0.0 \%$ base wage increase and in 2014 there was a $3.0 \%$ base wage increase. In 2015 there was another $0.0 \%$ base increase. Also in 2015, OAPSE members received a one-time stipend of $\$ 250(\$ 75,250)$.

In 2016, per the negotiated agreement, teachers received a $1.5 \%$ increase base increase (offset by increase in monthly healthcare contributions) and non-teaching staff received a $1.25 \%$ base increase (no change in monthly healthcare contributions). All employees received their normal steps and longevity increases if applicable.

Based on these negotiated agreements OAPSE and TAWLS received a $3 \%$ increase in 2017 and a $2.5 \%$ increase in 2018. This was offset by increases in employee monthly contributions and reductions in the healthcare coverage. We are forecasting an increase of $5.5 \%$ ( $3.0 \%$ wage increase and a $2.5 \%$ step increase) in 2018. We have forecasted $3.75 \%$ ( $1.25 \%$ wage increase and $2.5 \%$ step increase) in 2019 and future years.

In addition to 2014 teaching staff reductions that were made (4 junior high teachers), in 2015 we reduced 4 more junior high teachers, business manager, power plant operator, $1 / 2$ secretary, and in 2016, a reduction in classroom aides' hours from eight hours per day to seven hours per day occurred. However these 2015 reductions were offset by the hiring of additional classroom aides. In 2016 we have added 2 part time secretaries, 3.4 tutors, as well as bus monitors during the school year. As of October 2017 for FY 2017, we have hired (General Fund only) 4 Instructor/Tutors, 1 Proficiency Tutor, 2 teachers, and due to grant restrictions needed to move 1 teacher to the General Fund. We are down $1 / 2$ classroom aide. Based on these changes, we have increased our staffing by 7 teachers and are down 1/2 classroom aide.

We are also making a $\$ 250$ payment in 2017 to all employees (excluding administrators) per the negotiated agreements.

Due to the dramatic increase in ESC costs ( $\$ 2.0$ million in 2013 to $\$ 3.6$ million in 2014) we began to administrator a few of the programs in house that were previously administrated by the ESC. This required us to hire additional teachers, psychologists, speech therapists, and occupational therapists. These additional positions will be offset by a reduction in purchased service expenditures related to the ESC contract.

State Teachers Retirement System (STRS) made significant changes to retiree benefits for retirees who retire after June 30, 2015. We had more retirees than
normal (16) in 2015 and only two in 2016. As the STRS changes evolve in future years, it is likely we will begin to see less annual teacher retirements than we have had in the past. As a beginning teacher makes less than half of an experienced teacher, the lower teacher retirements have begun affecting (increase) on future salaries as teachers will be extending their working years.

## There is no additional staff included in the budget for 2017 or future years.

## Benefits

Healthcare costs increased by $6.5 \%$ in $2013,13.8 \%$ in $2014,8.22 \%$ in 2015 , and $3.74 \%$ in 2016, and $4.0 \%$ in 2017 and are forecasting $4.0 \%$ in 2018 and all future years. In 2014 we became partially self-insured for our healthcare. We were hopeful that our healthcare cost would begin to stabilize; however due to the Affordable Care Act we have more enrollees (over-age dependents). Based on negotiated agreements we have made changes to our benefits and increased the employees' monthly contributions. We kept 2021 healthcare cost unchanged from 2020. We are hopeful as we saw positive results by switching to self-funding in 2014, that the trend will continue into 2018 and the increases in 2019 and future years will be less than currently forecasted.

We are self-funded for dental insurance. We incurred a $10 \%$ increase in dental premiums for 2013, 20\% increase in 2014, 10\% increase in 2015 and 2016, $7.5 \%$ in 2017 and $7.5 \%$ increase in 2018 and all future years. These increases reflect the higher claim costs we were (and are) experiencing. Our dental claims have been increasing significantly in previous years but appear to be stabilizing.

We continue to add more and more employees and their dependents to our healthcare and dental policies during our open enrollment process. This cost is in addition to the new staff that we are adding each year to our district. This year alone, we have 20 more family policies for healthcare (over $\$ 18,000$ per year for a family policy) and $\mathbf{1 5}$ more family and $\mathbf{1 0}$ more single polices for dental insurance.

The Workers' Compensation projected expenditures had a significant decrease in 2013 for our retrospective paid claims. Our retrospective paid claims were $\$ 366,163$ in 2010, $\$ 218,000$ in 2012, $\$ 75,000$ in 2013 , $\$ 130,912$ in 2014 , and $\$ 37,422$ in 2015 and in 2016 actually received a credit of $\$ 10,810$ due to subrogation of a few claims. We have been very proactive with our workers' compensation in the past few years and it appears our efforts are beginning to show savings to the district.

The payments (premiums and paid claims) made to Bureau of Workers' Compensation have been steadily declining the past few years. Our total worker's compensation costs reached a high of $\$ 804,676$ in 2010. In recent years it has been $\$ 427,302$ in 2012, $\$ 283,484$ in 2013, $\$ 291,143$ in 2014, $\$ 182,200$ in 2015, and $\$ 255,932$ in 2016. We are forecasting our workers' compensation costs at $\$ 225,000$ in 2017 and all future years.

We also received \$153,298 (all funds) for a one-time rebate in 2014 and $\$ 161,781$ (all funds) in 2015 for past workers' compensation costs. This has been recorded as other revenue. It is possible that we may also receive another rebate, but that is not included in our forecast.

School Employee Retirement System (SERS) charges were always paid in arrears. SERS will have the arrears brought to current over a six year period of time. This annual payment is estimated to be approximately an additional $\$ 136,000$ and will be completed in 2017.

## Purchased Services

We have significant Educational Service Center costs. In 2017, based on State recommendations, we began recording these expenditures as purchased services instead of Other Objects. This had no impact on total expenditures; this was just a reclassification of expenditures.

The Educational Service Center (ESC) charges were $\$ 2.1$ million in 2012 and 2013, $\$ 3.6$ million in 2014, $\$ 2.2$ million in 2015, and $\$ 1.7$ million in 2016.

Based on additional students being serviced by the ESC and the contracting of an Occupational Therapist and Speech Therapist, the ESC contract is expected to be $\$ 2.0$ million in 2017, $\$ 2.1$ million in 2018, $\$ 2.2$ million in 2019, and $\$ 2.3$ million in 2020 and 2021.

Based on changes in state funding that reduced the funding to all ESCs in Ohio, our ESC charges were increased significantly in 2014. We made the decision to employ our own personnel for psychologists, speech therapists, occupation therapists, and teaching staff that were previously supplied by the ESC in recent years. However we still receive significant services from the ESC.

Our charter school expenditures were $\$ 2.6$ million in 2013, $\$ 2.7$ million in 2014 and in 2015 and $\$ 2.4$ million 2016. We have forecasted charter school expenditures to be $\$ 2.55$ million in 2017, $\$ 2.65$ million in 2018, $\$ 2.75$ million in 2019 , and $\$ 2.8$ million in 2020 and 2021.

Electric and natural gas charges were $\$ 1.9$ million in 2009, $\$ 1.4$ million in 2010, $\$ 1.1$ million in 2011, $\$ 1.0$ million in 2012, $\$ 950,000$ in 2013, $\$ 1.2$ million in 2014, $\$ 1.5$ million in 2015, and $\$ 1.2$ million in 2016. We are forecasting electric and natural gas charges of $\$ 1.6$ million in 2017, $\$ 1.65$ million in $2018, \$ 1.75$ million in 2019 and $\$ 1.8$ million in 2020 and future years. As natural gas rates are at historical lows, the past few years have had much lower utility cost than would normally be expected. We are not forecasting that to continue.

We were hopeful that beginning in 2017 and in future years, our electric charges will begin to decrease from the previous levels due to the undertaking of the HB 264 project in 2016. However as we are midway through the project, it is too early to determine the future savings as well as our electricity supplier has and will be increasing their rates. Also, with our High School recently being air conditioned at an estimated annual electric cost of $\$ 250,000$, we have recognized some early savings due to the HB 264 project and are expecting more savings as the project's progress if further along.

## Supplies

We continue to review and/or reduce our budgets each year which have resulted in lower actual expenditures in these budgets than forecasted. We do not expect this to continue into future years.

## Instructional Supplies <br> Software Expenditures <br> Maintenance Supplies Bus Maintenance \& Fuel Textbooks

| $\mathbf{2 0 1 3}$ | $\mathbf{2 0 1 4}$ | $\mathbf{2 0 1 5}$ | $\mathbf{2 0 1 6}$ |
| :---: | :---: | :---: | :---: |
| $\$ 546,000$ | $\$ 616,000$ | $\$ 603,000$ | $\$ 693,000$ |
| $\$ 144,000$ | $\$ 169,000$ | $\$ 174,000$ | $\$ 120,000$ |
| $\$ 634,000$ | $\$ 708,000$ | $\$ 686,000$ | $\$ 674,000$ |
| $\$ 539,000$ | $\$ 588,000$ | $\$ 531,000$ | $\$ 389,000$ |
| $\$ 496,000$ | $\$ 175,000$ | $\$ 148,000$ | $\$ 364,000$ |

We are forecasting our instructional supplies to be $\$ 685,000$, software to be $\$ 255,000$, maintenance supplies to be $\$ 720,000$, and bus maintenance supplies and fuel to be $\$ 500,000$ in 2017 and future years. We are forecasting our textbook and electronic instructional materials to be $\$ 445,000$ in 2017 and $\$ 475,000$ in 2018 and in future years.

## Capital Outlay

Capital outlay expenditures, on this forecast, are mainly used for technology equipment and career-technical equipment. However in 2016, 2017, and 2018 includes HB 264 expenditures. Also 2017 includes the purchase of land for \$215,000 next to Shoreland Elementary School. Our capital outlay was \$558,000 in 2013, $\$ 522,000$ in 2014 , $\$ 1,176,000$ in 2015, and $\$ 2,119,061$ in 2016 . We have forecasted $\$ 1.9$ million in 2017 and $\$ 1.95$ million in 2018, and 1.1 million in 2019, and $\$ 1.0$ million in 2020 and all future years.

In 2016 we expended $\$ 762,000$, in 2017 and 2018 we are forecasting $\$ 850,000$ per year for HB 264 projects which includes lighting, boiler replacements, and chiller replacements. As these are HB 264 projects, we expect these energy conservation projects to pay for themselves over a period of time. Also, unlike most energy conservation projects, we are funding these projects with current cash instead of borrowing the funds. We may want to continue the project into 2019 if the project will be able to fund itself with continued energy savings.

Due to the previous budget deficits and restraints to our budgets, buses, motor vehicles, and equipment purchases (except technology and CTC equipment) have been moved to the Permanent Improvement Fund. Current capital outlay expenditures are being monitored and may be moved to the Permanent Improvement Fund in future years due to our ongoing budget deficits and declining fund balance. The movement of other capital outlay (buses, vehicles, and equipment) from the General Fund to the Permanent Improvement Fund reduced the amount of funds available for district building projects and site improvements. Also, based on the scheduled projects in the Permanent Improvement Fund, the possibility of moving General Fund expenditures to the Permanent Improvement Fund is unlikely.

Our district does not have bonded debt and we have been improving and repairing our buildings instead of replacing our buildings. We did borrow $\$ 10$ million in FY 2013 for the replacement of the Whitmer High School HVAC system. The debt service on this debt is being paid from the Permanent Improvement Fund. Due to the low interest rate we are earning on our investments and the higher interest rate on our debt, as well as our large cash balances, consideration is being given to refinance or eliminate our outstanding debt. This could be a shortening of term or the General Fund just paying off the debt.

If this debt restructuring does happen, we will review the possibility, as General Fund's cash balances will be reduced, that we will move technology and/or other purchases to the Permanent Improvement Fund. This will reduce the forecasted future deficits in the General Fund and save the district significantly on interest payments.

## Other Objects

These are mainly Lucas County auditor/treasurer fees.
Our auditor/treasurer fees were $\$ 628,000$ in 2013, and $\$ 594,000$ in 2014, $\$ 626,000$ in 2015, and $\$ 665,000$ in 2016. We have forecasted that these fees will be $\$ 700,000$ in 2017 and all future years.

## Other Financing Uses

Transfers
We annually make transfers to various high school activity funds and the Employee Recognition Fund. These two transfers totaled $\$ 38,000$ in 2015 and 2016. As mentioned in the revenue section, the transfer of the self-funded insurance fund balance of $\$ 792,769$ increased our revenue by $\$ 792,769$ and increased our expenditures by the same amount in 2014. This transfer-in and transfer-out had no effect on our fiscal year-end General Fund balance.

In 2016, based on the losses experienced in the Food Service Fund, we permanently transferred $\$ 185,000$ from the General Fund to the Food Service Fund. And in 2017 we transferred $\$ 235,000$. Based on the continued expected losses in the Food Service Fund, we are forecasting a transfer of $\$ 235,000$ in 2018 and all future years.

## Advances - Out

The Food Service Fund has experienced annual losses and surpluses but in total, has experienced a loss since 2012. We experienced a loss in 2014 of $\$ 185,000$. This was caused by a base wage increase, more employees employed in dual positions which increases their work hours increasing the healthcare enrollment, increase in healthcare premium, and 15 calamity days in 2014 (salaries paid but no revenue). In 2015, the Food Service Fund did have a surplus of $\$ 30,000$. However this surplus was caused by a Federal payment made in June, instead of the usual July payment. Therefore we are incurred another deficit in 2017 of \$235,000.

Based on the increase in Food Service Fund revenue due to the significant increase in free and reduced lunches being served (reimbursed by the Federal Government), we only needed to only advance $\$ 75,000$ in 2013, however based on the Food Service loss in 2014, we advanced $\$ 115,000$ in 2014 and will maintain that advance amount in future years.

We continue to make advances to Grant Funds to maintain a positive fund balance in these funds.

## Budget Reserve (Rainy Day Fund)

The Board of Education has previously authorized a Budget Reserve in the amount of $\$ 1,800,000$. After the passage of our November 2014 levy, the Board increased the Budget Reserve to $\mathbf{\$ 3 , 6 2 5 , 0 0 0}$ in 2015. This Budget Reserve is maintained for all future years. Washington Local Schools are one of the few districts in Northwest Ohio, and possibly the State, that still maintains a rainy day fund.

# WASHINGTON LOCAL SCHOOL DISTRICT 

LUCAS COUNTY
Schedule of Revenues, Expenditures and Changes in Fund Balances
For the Fiscal Years Ended June 30, 2014, 2015 and 2016 Actual;
Forecasted Fiscal Years Ending June 30, 2017 Through 2021

|  |  | Actual |  |  |  | Forecasted |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | $\begin{gathered} \hline \text { Fiscal Year } \\ 2014 \\ \hline \end{gathered}$ | $\begin{gathered} \text { Fiscal Year } \\ 2015 \\ \hline \end{gathered}$ | $\begin{gathered} \hline \text { Fiscal Year } \\ 2016 \\ \hline \end{gathered}$ | Average Change | $\begin{gathered} \hline \text { Fiscal Year } \\ 2017 \\ \hline \end{gathered}$ | $\begin{gathered} \hline \text { Fiscal Year } \\ 2018 \\ \hline \end{gathered}$ | $\begin{gathered} \text { Fiscal Year } \\ 2019 \\ \hline \end{gathered}$ | $\begin{gathered} \text { Fiscal Year } \\ 2020 \\ \hline \end{gathered}$ | $\begin{gathered} \hline \text { Fiscal Year } \\ 2021 \\ \hline \end{gathered}$ |
|  | Revenues |  |  |  |  |  |  |  |  |  |
| 1.010 | General Property Tax (Real Estate) | \$32,125,064 | \$35,244,842 | \$36,914,804 | 7.2\% | \$37,375,000 | \$37,400,000 | \$37,400,000 | \$37,400,000 | \$37,400,000 |
| 1.020 | Tangible Personal Property Tax | 1,325 | 25,598 | 1,379 | 868.7\% |  |  |  |  |  |
| 1.030 | Income Tax |  |  |  |  |  |  |  |  |  |
| 1.035 | Unrestricted State Grants-in-Aid | 21,491,013 | 23,835,879 | 25,712,209 | 9.4\% | 27,460,000 | 28,260,000 | 29,110,000 | 29,960,000 | 29,960,000 |
| 1.040 | Restricted State Grants-in-Aid | 1,843,103 | 2,162,474 | 2,072,342 | 6.6\% | 2,178,000 | 2,238,000 | 2,308,000 | 2,368,000 | 2,368,000 |
| 1.045 | Restricted Federal Grants-in-Aid - SFSF |  |  |  |  |  |  |  |  |  |
| 1.050 | Property Tax Allocation | 10,299,688 | 10,316,914 | 9,455,022 | -4.1\% | 8,549,336 | 8,066,927 | 7,584,518 | 7,102,109 | 7,102,109 |
| 1.060 | All Other Revenues | 1,465,354 | 1,839,398 | 1,544,197 | 4.7\% | 1,725,347 | 1,523,000 | 1,523,000 | 1,523,000 | 1,523,000 |
| 1.070 | Total Revenues | 67,225,547 | 73,425,105 | 75,699,953 | 6.2\% | 77,287,683 | 77,487,927 | 77,925,518 | 78,353,109 | 78,353,109 |
|  | Other Financing Sources |  |  |  |  |  |  |  |  |  |
| 2.010 | Proceeds from Sale of Notes |  |  |  |  |  |  |  |  |  |
| 2.020 | State Emergency Loans and Advancements (Approved) |  |  |  |  |  |  |  |  |  |
| 2.040 | Operating Transfers-In | 792,769 |  |  |  |  |  |  |  |  |
| 2.050 | Advances-In | 440,000 | 400,000 | 400,000 | -4.5\% | 400,000 | 400,000 | 400,000 | 400,000 | 400,000 |
| 2.060 | All Other Financing Sources | 4,102,094 | 4,407,311 | 4,625,343 | 6.2\% | 4,605,000 | 4,605,000 | 4,605,000 | 4,605,000 | 4,605,000 |
| 2.070 | Total Other Financing Sources | 5,334,863 | 4,807,311 | 5,025,343 | -2.7\% | 5,005,000 | 5,005,000 | 5,005,000 | 5,005,000 | 5,005,000 |
| 2.080 | Total Revenues and Other Financing Sources | 72,560,410 | 78,232,416 | 80,725,296 | 5.5\% | 82,292,683 | 82,492,927 | 82,930,518 | 83,358,109 | 83,358,109 |
|  | Expenditures |  |  |  |  |  |  |  |  |  |
| 3.010 | Personal Services | 43,299,514 | 44,184,018 | 44,667,032 | 1.6\% | 47,182,455 | 48,855,993 | 50,581,354 | 52,345,235 | 52,345,235 |
| 3.020 | Employees' Retirement/Insurance Benefits | 16,122,737 | 17,152,589 | 18,004,709 | 5.7\% | 18,563,499 | 19,138,507 | 19,870,980 | 20,603,617 | 20,603,617 |
| 3.030 | Purchased Services | 12,160,105 | 10,906,379 | 10,711,849 | -6.0\% | 11,779,767 | 12,183,750 | 12,492,500 | 12,711,000 | 12,711,000 |
| 3.040 | Supplies and Materials | 2,609,259 | 2,589,574 | 2,554,222 | -1.1\% | 2,760,473 | 2,852,310 | 2,866,260 | 2,922,060 | 2,922,060 |
| 3.050 | Capital Outlay | 521,702 | 1,175,948 | 2,119,061 | 102.8\% | 1,907,322 | 1,950,000 | 1,095,000 | 1,025,000 | 1,025,000 |
| 3.060 | Debt Service: |  |  |  |  |  |  |  |  |  |
| 4.010 | Principal-All (Historical Only)Principal-Notes |  |  |  |  |  |  |  |  |  |
| 4.020 |  |  |  |  |  |  |  |  |  |  |
| 4.030 | Principal-State Loans |  |  |  |  |  |  |  |  |  |
| 4.040 | Principal-State Advancements |  |  |  |  |  |  |  |  |  |
| 4.050 | Principal-HB 264 Loans Principal-Other |  |  |  |  |  |  |  |  |  |
| 4.055 |  |  |  |  |  |  |  |  |  |  |
| 4.060 | Interest and Fiscal Charges |  |  |  |  |  |  |  |  |  |
| 4.300 | Other Objects | 782,217 | 836,894 | 888,002 | 6.5\% | 959,695 | 953,500 | 953,500 | 953,500 | 953,500 |
| 4.500 | Total Expenditures | 75,495,534 | 76,845,402 | 78,944,875 | 2.3\% | 83,153,211 | 85,934,060 | 87,859,594 | 90,560,412 | 90,560,412 |
|  | Other Financing Uses |  |  |  |  |  |  |  |  |  |
| 5.010 | Operating Transfers-Out | 835,769 | 38,000 | 223,000 | 195.7\% | 275,000 | 275,000 | 275,000 | 275,000 | 275,000 |
| 5.020 |  |  |  |  |  |  |  |  |  |  |
| 5.030 |  |  |  |  |  |  |  |  |  |  |
| 5.040 | Total Other Financing Uses | 1,275,769 | 438,000 | 623,000 | -11.7\% | 675,000 | 675,000 | 675,000 | 675,000 | 675,000 |
| 5.050 | Total Expenditures and Other Financing Uses <br> Excess of Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses | 76,771,303 | 77,283,402 | 79,567,875 | 1.8\% | 83,828,211 | 86,609,060 | 88,534,594 | 91,235,412 | 91,235,412 |
| 6.010 |  | 4,210,893- | 949,014 | 1,157,421 | -50.3\% | 1,535,528- | 4,116,133- | 5,604,076- | 7,877,303- | 7,877,303- |
| 7.010 | Cash Balance July 1 - Excluding Proposed Renewal/Replacement and New Levies | 32,352,825 | 28,141,932 | 29,090,946 | -4.8\% | 30,248,367 | 28,712,839 | 24,596,706 | 18,992,630 | 11,115,327 |
| 7.020 | Cash Balance June 30 | 28,141,932 | 29,090,946 | 30,248,367 | 3.7\% | 28,712,839 | 24,596,706 | 18,992,630 | 11,115,327 | 3,238,024 |
| 8.010 | Estimated Encumbrances June 30 | 1,105,353 | 979,229 | 1,010,465 | -4.1\% | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 |
|  | Reservation of Fund Balance <br> Textbooks and Instructional Materials |  |  |  |  |  |  |  |  |  |
| 9.010 |  |  |  |  |  |  |  |  |  |  |
| 9.020 | Capital Improvements |  |  |  |  |  |  |  |  |  |
| 9.030 | Budget Reserve | 3,450,000 | 3,625,000 | 3,625,000 | 2.5\% | 3,625,000 | 3,625,000 | 3,625,000 | 3,625,000 | 3,625,000 |
| 9.040 | PBA |  |  |  |  |  |  |  |  |  |
| 9.045 | Fiscal Stabilization |  |  |  |  |  |  |  |  |  |
| 9.050 | Debt Service |  |  |  |  |  |  |  |  |  |
| 9.060 | Property Tax Advances |  |  |  |  |  |  |  |  |  |
| 9.070 | Bus Purchases |  |  |  |  |  |  |  |  |  |
| 9.080 | Subtotal | 3,450,000 | 3,625,000 | 3,625,000 | 2.5\% | 3,625,000 | 3,625,000 | 3,625,000 | 3,625,000 | 3,625,000 |
| 10.010 | Fund Balance June 30 for Certification of Appropriations | 23,586,579 | 24,486,717 | 25,612,902 | 4.2\% | 24,087,839 | 19,971,706 | 14,367,630 | 6,490,327 | 1,386,976- |
| $\begin{aligned} & 11.010 \\ & 11.020 \end{aligned}$ | Revenue from Replacement/Renewal Levies Income Tax - Renewal |  |  |  |  |  |  |  |  |  |
| 11.300 Cumulative Balance of Replacement/Renewal Levies |  |  |  |  |  |  |  |  |  |  |
| 12.010 | Fund Balance June 30 for Certification of Contracts, Salary Schedules and Other Obligations | 23,586,579 | 24,486,717 | 25,612,902 | 4.2\% | 24,087,839 | 19,971,706 | 14,367,630 | 6,490,327 | 1,386,976- |
|  | Revenue from New Levies |  |  |  |  |  |  |  |  |  |
| $\begin{array}{ll}13.010 & \text { Income Tax - New } \\ 13.020 & \text { Property Tax - New }\end{array}$ |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| 13.030 Cumulative Balance of New Levies |  |  |  |  |  |  |  |  |  |  |
| 14.010 Revenue from Future State Advancements |  |  |  |  |  |  |  |  |  |  |
| 15.010 | Unreserved Fund Balance June 30 | 23,586,579 | 24,486,717 | 25,612,902 | 4.2\% | 24,087,839 | 19,971,706 | 14,367,630 | 6,490,327 | 1,386,976- |
|  | ADM Forecasts |  |  |  |  |  |  |  |  |  |
| 20.010 | Kindergarten - October Count | 516 | 533 | 541 | 2.4\% | 535 | 535 | 535 | 535 | 535 |
| 20.015 | Grades 1-12-October Count | 6,349 | 6,395 | 6,509 | 1.3\% | 6,587 | 6,587 | 6,587 | 6,587 | 6,587 |
|  | State Fiscal Stabilization Funds |  |  |  |  |  |  |  |  |  |
| 21.010 | Personal Services SFSF |  |  |  |  |  |  |  |  |  |
| 21.020 | Employees Retirement/Insurance Benefits SFSF |  |  |  |  |  |  |  |  |  |
| 21.030 | Purchased Services SFSF |  |  |  |  |  |  |  |  |  |
| 21.040 | Supplies and Materials SFSF |  |  |  |  |  |  |  |  |  |
| 21.050 | Capital Outlay SFSF |  |  |  |  |  |  |  |  |  |
| 21.060 | Total Expenditures - SFSF |  |  |  |  |  |  |  |  |  |

See accompanying summary of significant forecast assumptions and accounting policies
Includes: General fund, Emergency Levy fund, DPIA fund, Textbook fund and any portion of Debt Service fund related to General fund debt

## 10. Gifts and Donations

The Superintendent recommends that the Board of Education accept the gifts and donations as presented:

## A. John Kuehnle

5942 Douglas Road, Toledo, OH 43613

- Donated two (2) aluminum 40' extension ladders for use in the Whitmer CTC Construction Technology Program

Moved by: $\qquad$ Seconded by:

Mr. Kiser $\qquad$ Mrs. Carmean $\qquad$ Mr. Hunter $\qquad$ Ms. Canales $\qquad$ Mr. Langenderfer $\qquad$


WHITMER CAREER \& TECHNOLOGY CENTER

## MEMO

| To: | Susan Hayward |
| :--- | :--- |
| From: | Deb Heban |
| Re: | Board Meeting Agenda - October |
| Date: | October 7, 2016 |

Please add to the board agenda for the month of October the following:

## Donation: Construction Technology Program

John Kuehnle
5942 Douglas Rd.
Toledo Oh. 43613

- 2 aluminum $40^{\prime}$ extension ladders


## 11. Purchases Over $\$ \mathbf{2 5 , 0 0 0}$

Washington Local Schools Policy 6320—Purchases Limitations
All purchases (purchase order/contract) except utilities and emergency purchases, that are within the amount contained in the appropriation and were originally contemplated in the budgeting process may be made upon authorization of the Treasurer unless the contemplated purchase is for more than $\$ 25,000$, in which case prior approval is required from the Board of Education.

The Treasurer is authorized to adjust appropriations within a fund in order to make necessary purchases and shall report such modifications at the following regular Board meeting.

The Treasurer is authorized to make emergency purchases, without prior adjustment, or Board approval of those goods and/or services needed to keep the schools in operation. Emergency purchases that exceed $\$ 25,000$ will be submitted for approval at the next Board meeting.

Per Policy 6320, the Superintendent recommends that the Board of Education approve the following requests:

A. ESC of Lake Erie West<br>Request from Neil Rochotte, Director of Student Services<br>- \$33,412.30 for Intervention Specialist and Speech Support<br>- Services for Christ the King and Regina Coeli

## B. ESC of Lake Erie West

Request from Neil Rochotte, Director of Student Services

- \$49,954.27 for Caretaker Services
- Services for ALC and Preschool

Moved by: $\qquad$

Mrs. Carmean $\qquad$ Mr. Hunter $\qquad$ Ms. Canales $\qquad$ Mr. Langenderfer $\qquad$
washington local schools

## MEMORANDUM FROM STUDENT SERVICES

To: Dr. Hayward, Superintendent<br>From: Neil Rochotte<br>Subject: Board Policy 6320: approval for purchases in excess of \$25,000<br>Date: October 10, 2016<br>cc: Jeff Fouke, Treasurer

Board approval is requested for the following services provided through the ESC of Lake Erie West that are more than $\$ 25,000$ each for this school year.

| Item | Description | Amount |
| :---: | :---: | :---: |
| Parochial School <br> Intervention <br> Specialist and <br> Speech Support | Washington Local Schools is responsible to serve students with disabilities who attend the two nonpublic schools located in our district boundaries that participate with Federal funding through IDEA, Part B. We contract with LEW to provide intervention specialist support at Christ the King and Regina Coeli Schools. At Regina Coeli, these funds also provide . 2 FTE of speech therapy support. These costs are funded through the IDEA-B grant. <br> Christ the King: Intervention Specialist Support. $\qquad$ . $16,706.15$ Regina Coeli: Intervention Specialist \& Speech Support. $\qquad$ . $\$ 16,706.15$ | \$33,412.30 |
| Caretaker <br> Services <br> ALC <br> and <br> Preschool | Some students at ALC West and the pre-school program require additional caretaker (aide) support beyond what is provided in the Program Agreement. The additional support is needed to implement behavior support plans or to provide additional health support and care. <br> In the Preschool, there are four classrooms that need additional support. In each case, students were assigned to classrooms to minimize the number of additional caretakers needed. <br> Preschool: Four (4), $1 / 2$-day ( 2 FTE) additional caretakers $\qquad$ \$34,000.00 ALC: One (1 FTE) additional caretaker support for two students. $\qquad$ . $\$ 15,954.27$ | \$49,954.27 |

Our contracts with LEW fall into two broad categories. First, is the Program Costs contract. This contract constitutes the large annual agreement for "programs" such as ALC West, Preschool, Gifted Services, At-Large Consultants, and the provision of certain related services staff members such as speech therapists and school psychologists. The costs for each program include a package of services. For example, the package of services for a preschool section includes one classroom teacher, one classroom aide, diagnostic services, and some related services such as speech, OT, PT, and psychological services. An earlier board request was submitted for the Program Costs for the 16-17 school which totaled \$1,998,577.01.

The second category of LEW contracts is for other and/or additional services that are not included in the program costs contract. This board request is for these additional services.

The intervention specialist support and speech therapist support provided at the two non-public schools are funded through the IDEA-B grant application. The services are agreed upon in consultation with each of the non-public schools in the spring of the previous school year. Services are determined based on the needs of the students with disabilities attending each school, other services that each non-public school provides, and other funding sources such as auxiliary service funds (ASP) and funds from the Jon Peterson and Autism Scholarship Programs. Some of the costs for the intervention specialists and speech therapist are provided through IDEA-B, ASP, and scholarships. This helps explains how sixteen thousand dollars can fund 1.0 FTE of a staff person. Only some of the staffing costs for these personnel are provided through IDEA-B grant while the remaining costs are covered through ASP funds and scholarship funds.

The caretaker expenses are for additional aide support for students. Both the preschool program and the ALC work collaboratively with WLS to minimize these costs. We have a WLS coordinator assigned to both programs who work closely with LEW staff. The teams develop behavior plans, work with classroom staff to develop and implement the behavioral supports, and work with parents to see if solutions other than adding an adult can reduce the need for the additional aide and maintain the student's highest level of independence. In spite of these efforts, some students continue to need additional adult support to maintain safety and implement behavioral intervention plans. LEW contracts with a third party vendor to provide the aide support which helps keep costs down. When possible, students are scheduled together in a single classroom to reduce the need for additional adult support.

## 12. Whitmer High School Graduate

The Superintendent recommends that the Board of Education make official the Whitmer High School Class of 2016 graduates as presented:

Kaleigh Nicole Curtis<br>Shawnteara Shania Gaiter<br>Isabel Patience Guerrero<br>Derrick Charles Malone, Jr.<br>Christopher Mikolajczyk<br>Kalie Alyssa Miller<br>Braden Luis Ramirez<br>Ronald Lee Sengstock<br>Georgia Rose Stephens<br>Devon James Wherry<br>William Jefferson Williams

Moved by: $\qquad$ Seconded by:

Mr. Kiser $\qquad$ Mrs. Carmean $\qquad$ Mr. Hunter $\qquad$ Ms. Canales $\qquad$ Mr. Langenderfer $\qquad$

## 13. CTC Advisory Committee Members for 2016-2017

The Superintendent recommends that the Board of Education approve the Whitmer Career \& Technology Center Advisory Committee Members for 2016-2017 as presented:

Moved by: $\qquad$ Seconded by:

Mr. Kiser __ Mrs. Carmean ___ Mr. Hunter $\qquad$ Ms. Canales $\qquad$ Mr. Langenderfer $\qquad$

## Administrative: Debra Heban

Lori Berryman
Bill Brennan
Brian Davis
Greg Heban
Sara Hoffman
David Hunter
Thomas Ilstrup
Jim Jennings
Cassandra Studnicha-Kusic
Don Palmer
Catie Riker
Debbie Sumner
Heather Steer
Judy Williams
Kathy Wilson

Whitmer High School
Board of Lucas County Commissioners
Washington Local Schools
Executive Title Agency
Whitmer High School
WLS Board of Education
The Law Offices of Thomas Ilstrup
Greater NW Ohio Consortium
Whitmer High School
Whitmer CTC
Whitmer High School
Whitmer High School
Washington Local Schools
NW Ohio Tech Prep

Curriculum Principal
Director of Economic Development
Curriculum Director
Business \& Industry
Counselor
Board Member
Attorney / Former WLS Board Member
Tech Prep Consultant
Assoc. Principal
Criminal Justice Instructor
Job Training Coordinator
Parent Representative
English Teacher
EMIS Coordinator
Director

Automotive Technology: Instructors - Joe Brower \& Mark White

| Mike Brown | AAA Service Center | Corporate Trainer |
| :--- | :--- | :--- |
| Tracy Campbell | Owens Community College | Transportation Director |
| Tony Chorney | AJ Chorney Home Improvement | Community Member |
| Carson Coleman | Tuffy Associates | Training Coordinator |
| Drew Conkle | Brondes Ford | Service Director |
| Rick Hansen | Grogans Towne Chrysler | Service Manager |
| Art Ingmire | Jim White Toyota | Service Manager |
| David Marrufo | Tireman Auto Service Center | Employee Trainer |
| Ed Meggitt | Goodyear Tire | Manager |
| Tom McRitchie | Owens Community College | Instructor |
| Mark Woodring | Dave White Chevrolet | Service Manager |

Business Management: Instructors - Linda Good \& Justin Johnson

| Thomas Baird | Toledo CPAs | CPA |
| :--- | :--- | :--- |
| DJ Kern-Blystone | Bowling Green State University | Teacher-Educator/Undergraduate Adv. |
| Pat Miller | Hometown Teamworks | Owner |
| Lucas Pennington | Gilmore Jasion Mahler Ltd. | Staff Accountant |
| Terri Pratt | Owens Community College | Assistant Professor |
| Stewart Schall | Off Contact | Owner |

Computer Networking Technology: Instructors - Adam Pickard \& Tadek Stadniczuk

Chris Berry
Doug Kohler
Jeff Osthimer
Paul Shryock
Jay Taylor

Modern Data, Inc.
Bedford Public Schools
Univ. of Toledo - Computer Sci. Eng.
Buckeye Broadband
Owens Community College

Systems Engineer
Chief District Data Tech.
Professor
Director of IT
Professor

Construction Technology: Instructor - Andrew Schober

| Brett Donnelly | Dunbar |  |
| :--- | :--- | :--- |
| Dan Price | AA Boos and Sons |  |
| Ron Stahl | Taylor Material Handling |  |
| Matt Schober | Magid Glove and Safety |  |
| Todd Stammen Superintendent |  | Engineer |
| Jason Szymanski | Power Tool \& Supply | Sales Manager |
| JMF Nooter and Sons | Sales Manager |  |
|  |  | Project Manager |

Cosmetology: Instructors - Kim Farnham \& Leslie Fish

| Chris Mack | Maly's |
| :--- | :--- |
| Heather Maurer | Snip |
| Jennifer O'Connor | Salon Soto |
| Holly Tedrick | Attitudes Salon |
| Cassidy Whiteman | Elle Salon |
| Cindy Wietecki | Toledo Academy of Beauty |
| Renee Wilhelm-Lutz | AJ's Hair Salon |

Criminal Justice: Instructors - Stephen Babich \& Donald Palmer

John Arnsby
Chris Fitzgerald
Israel Garrett
Jodie Tucker
Patrick Tucker

City of Maumee
Ohio State Highway Patrol
Whitmer Resource Officer
Whitmer CTC
Maumee Police Department
Culinary Arts: Instructors - David Napierala \& Stephen Zampardo Chef Miguel Cueto

Mercy Memorial Hospital System
Chef Ed Gozdowski, MA, CEC, AAC Owens Community College
Chef Marcel Hesseling
Pat Howard
Chef William Powell, MAE, CCC

Welltower
Gordon Food Service
Owens Community College

Account Representative
Hairstylist
Owner
Hairstylist
Owner
Educator
Stylist

Prosecutor
Sergeant
Toledo Police Officer
Teacher
Detective

Executive Chef, Sodexho
Chef Instructor
Executive Chef
Sales Representative
Chef Instructor

Designer
Vice President - Video Services
Sales Representative
Senior Art Director
Owner
Owner

Project Engineer
Teacher
Engineer
Director
Engineer
Professor/Dean of Academic Affairs
Engineer
Sales

Student
Abstinence Educator
Parent Representative
CTC Director
CTC Department Chair
Counselor
Former WHS GRADS Student
Retired WHS FCS Teacher
Former VP Champion Credit Union
School of FCS Director

## CAREER TECH ADVISORY COMMITTEE - FYE17

Job Training: Instructor - Catie Riker

Uzy Achufusi
Leslie Aronoff
Michelle Bobo
Lisa Comes
Debbie Goldsworthy
Debra Heban
Jason Helman
Ann Kruse
Eric Landversicht
Julie Linch
Gail Lance McKee
Brandon Miller
Holly Miller
Neil Rochotte
Kelly Schuck
Beverly Zach

Bridges to Transition
Flower Hospital
TARTA
Lucas Cty. Bd. of Developmental Disabilities Service/Support Specialist
Lucas Cty. Bd. of Developmental Disabilities Intake
Whitmer CTC
Walgreens
TARTA
Ohio Department of Education
Directions Community Credit Union
TARTA
Directions Community Credit Union
Washington Local Schools
Bridges to Transition
Bureau of Vocational Rehabilitation

LCBDD
Volunteer Services
Mobility Specialist

Director
Retail Manager
Paratransit
Job Training Coordinator/Consultant
Vice President
Mobility Specialist
Clerical Asst. \& Opt. IV Grad.
Parent Representative
Student Services Director
LCBDD
Vocational Rehabilitation Counselor

## Marketing: Instructor - Laura Ulrich

William Brown
Jennifer Compton
John Daney
Eric Eagleston
Jen Homier
Maria Leone
Chris Marshall
Tamara Sparks
Darlene Stevens
Molly Wyrick

Sun Federal Credit Union
ProComp Risk Advisors
NuWave Hearing Centers
Hart Inc.
Northwood University
Material Handling Services
The Andersons
University of Toledo
Sauder Woodworking

Retired WHS Marketing Teacher
Manager
Co-owner
Director, Bus. Operations \& HR
Sales Executive
Admissions Representative
Senior Director
Vice President
Enrollment Specialist
Project Woodworking Inc.

## Media Arts: Instructor - Gary O'Connor

| Tom Cole | BCSN | Anchor |
| :--- | :--- | :--- |
| Dr. Jackie Layng | Dept. of Communications, Univ. of Toledo | Professor |
| Bobby Landis | Full Sail University | Student |
| Mason Lowry | BCSN | Anchor |
| Frank Rao | Blue Fin Media | Freelance Cameraman |
| Ashley Roth | WNWO Toledo | Reporter |
| Gary Sensenstein | WBIR News | Master Control Operator |
| William Tapper | Technical Operations Manager |  |

Medical Academy: Instructors - Teresa Crozier, Karon O'Sullivan \& Bradley Tolly

Carla Brown
Heather Chupp, CPC
Angie Hart
Angela Lopez
Terri Pratt
Pam Roberts, CDA, AQP
Deb Sepanski, RTR,CV,FAVIR
Bernie Terry
Rosalie Weber, RN

Wheeler Orthodontics
Promedica Center for Health Services
Anders Dermatology
University of Toledo
Owens Community College
Drs. Zouhary \& Fisher
Toledo Hospital - Interventional Radiology
Whitmer High School
Owens Community College

Office Assistant
Certified Professional Coder
Staff Nurse, RN
Admissions Administrator
Assistant Professor
Certified Dental Assistant Registered Radiology Tech Anatomy \& Physiology Teacher Nurse Administrator

## CAREER TECH ADVISORY COMMITTEE - FYE17

Teaching Professions: Instructors - Alexa Kehres \& Jodie Tucker

| Kim Dedo | Shoreland Elementary |  | Elementary Principal |
| :--- | :--- | :--- | :--- |
| Laurie Dinnebeil | University of Toledo |  | Department Chair \& Director |
| Deb Heban | Whitmer CTC |  | Director |
| Karen Roadruck | Lourdes University |  | Assoc. Prof., Early Childhood Educ. |
| Elizabeth Snell | Wernert Elementary School |  | Proficiency Tutor |
| Megan Sterling | Eastern Michigan University |  | Assoc. Professor of Health Education |
| Chelsea Waller | University of Toledo | Former Student / College Student |  |

Welding: Instructor - Craig Donnell

Rob Branyon
Phil Gluza
Terry Lowe
Greg Morgan
Mark Scalise

Black \& Veach
Ironworkers Local \#55
Spec-Weld Technologies
Retired Owens CC Welding Instructor
O. E. Meyer

Elementary Principal
Department Chair \& Director Director
Assoc. Prof., Early Childhood Educ.
Proficiency Tutor
Assoc. Professor of Health Education
Former Student / College Student

Business Agent
Training Coordinator
President/Owner
Welding Lab Technician
Regional Sales Rep.

## 14. Memorandum of Agreement / OAPSE

The Superintendent recommends that the Board of Education approve the Memorandum of Agreement between the Board of Education and the Ohio Association of Public School Employees Local 279 (OAPSE) as presented:

## A. Extra Help Secretaries

Due to the increase enrollment at two of our elementary schools, Washington Local would like to extend the hours of the part-time secretaries working at Meadowvale Elementary and Shoreland Elementary from 2.5 hrs./day to 4 hrs ./day. These secretaries will be contracted to work 4 hrs./day for the duration of the 2016-17 school year.

These secretaries will be:

- Members of OAPSE covered under the OAPSE Master Agreement
- Compensated on the Secretarial Pay Scale (Schedule C)

Moved by: $\qquad$

Seconded by: $\qquad$

Mr. Kiser $\qquad$ Mrs. Carmean Mr. Hunter Ms. Canales $\qquad$ Mr. Langenderfer $\qquad$

# washington local schools 

TO:
Dr. Susan Hayward
FROM: Rachael Novak
DATE: $\quad$ September 29, 2016
RE: $\quad$ MOA - Part-Time Secretaries

In an effort to support the growing population at Meadowvale and Shoreland, we would like to extend the working hours for the part-time secretaries that are employed at each of these buildings. The hours will increase from 2.5 hrs./day to 4 hrs./day. We have met with the administration, to assess their needs and to develop a plan to provide them with some relief. It was decided that the extension of hours would benefit the growing number of duties that accompany the growth in enrollment.

## Part-Time Secretaries

## September 2016

## The following is mutually agreed between the Washington Local Schools Board of Education and the OAPSE Union.

Due to the increase enrollment at two of our elementary schools, Washington Local would like to extend the hours of the part-time secretaries working at Meadowvale Elementary and Shoreland Elementary from 2.5 hrs./day to 4 hrs./day. These secretaries will be contracted to work 4 hrs./day for the duration of the 2016-17 school year.

These secretaries will be:

- Members of OAPSE covered under the OAPSE Master Agreement
- Compensated on the Secretarial Pay Scale (Schedule C)

THIS MEMORANDUM IS UNDERSTOOD TO BE EFFECTIVE FOR THE 2016-2017 SCHOOL YEAR AND IS TO BE NON-PRECEDENTSETTING.
$\qquad$ Date: $\qquad$

Karen Gilliam, OAPSE President $\qquad$ Date: $\qquad$

## 15. Executive Session

The Superintendent recommends that the Board of Education enter into Executive Session to:

1. Consider the APPOINTMENT of a public employee or official.
2. Consider the EMPLOYMENT of a public employee or official.
3. Consider the DISMISSAL of a public employee or official.
4. Consider the DISCIPLINE of a public employee or official.
5. Consider the PROMOTION of a public employee or official.
6. Consider the DEMOTION of a public employee or official.
7. Consider the COMPENSATION of a public employee or official.
8. Consider the INVESTIGATION OF CHARGES OR COMPLAINTS against a public employee, official, licensee, or student.
9. Consider the PURCHASE OF PROPERTY for public purposes.
10. Consider the SALE OF PROPERTY at competitive bidding.
11. CONFER WITH AN ATTORNEY for the Board of Education concerning disputes involving the Board that are the subject of pending or imminent court action.
12. CONSIDER INFORMATION THAT CONCERNS A DISPUTE which is or may become subject to litigation or other legal proceeding, and would be harmful to the interests of the School District if disclosed to any opposing party or parties.
13. CONSIDER INFORMATION THAT CONCERNS A PROPOSED NEGOTIATION AND/OR CONTRACTUAL AGREEMENT with a person, firm, labor organization, or governmental entity, and would impair the School District's position with respect to such negotiations or agreement(s) if such information were to be disclosed publicly.
14. PREPARE FOR NEGOTIATIONS OR BARGAINING SESSIONS with public employees concerning their compensation or other terms and conditions of employment.
15. CONDUCT NEGOTIATIONS OR BARGAINING SESSIONS with public employees concerning their compensation or other terms and conditions of employment.
16. REVIEW NEGOTIATIONS OR BARGAINING SESSIONS with public employees concerning their compensation or other terms and conditions of employment.
17. CONSIDER MATTERS REQUIRED TO BE KEPT CONFIDENTIAL by federal law or regulations or state statutes.
18. DISCUSS DETAILS RELATIVE TO THE SECURITY ARRANGEMENTS and emergency response protocols for the Board of Education.
19. CONSIDER CONFIDENTIAL INFORMATION related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance.
20. CONSIDER CONFIDENTIAL INFORMATION related to negotiations with other political subdivisions respecting requests for economic development assistance.

Moved by: $\qquad$ Seconded by:

Mr. Kiser $\qquad$ Mrs. Carmean ___ Mr. Hunter $\qquad$ Ms. Canales $\qquad$ Mr. Langenderfer $\qquad$

TIME ENTERED INTO EXECUTIVE SESSION: $\qquad$ P.M.

Let the minutes reflect that at $\qquad$ P.M., the Washington Local Board of Education RETURNED FROM Executive Session and did, in fact:

- \# $\qquad$ (list numbers from above list as appropriate)
$\square$ All board of education members returned to the meeting.
$\square$ The following board member(s) did not return to the meeting:


## 16. Personnel

## RECOMMENDATION \# 1 OF 2

The Superintendent recommends that the Board of Education approve, via consent motion, personnel item 1 of 2 as presented:

## 1. NON-RENEWAL

## A. Classified Personnel

1. Kristine Hasty* Nutrition Service Worker-Meadowvale 09/22/2016
*Failure to return from Leave of Absence

## 2. RESIGNATIONS

A. Classified Personnel

| 1. Laurel Kuehnle | Library Media Clerk <br> Whitmer | $10 / 31 / 2016$ <br> Resignation |
| :--- | :--- | :--- |
| 2. Tamara Ross | Head Custodian <br> Meadowvale | $10 / 14 / 2016$ <br> Resignation |

## 3. LEAVE OF ABSENCES

A. Certified Personnel

1. Carrie Dougherty Maternity Leave $10 / 13 / 2016-11 / 20 / 2016$
2. Amy Hymore Maternity Leave 09/29/2016-10/21/2016

## B. Classified Personnel

1. Ronald Hetherington Ext. Medical Leave $10 / 01 / 2016$ - 10/31/2016

From Bus Driving
4. NOMINATIONS - 2016/17

## A. Classified Personnel

1. Darren Heminger

Safety Aide - Wernert
10/20/2016

Sched. K, Step 0 @ \$15.17/hr.
2. Kyle McClure
3. Belinda Sutherland

Nutrition Service Worker - Wernert 10/20/2016 2 hrs./day
Sched. O, Step 0 @ \$13.44/hr.
Bus Driver - Transportation 10/20/2016 4 hrs./day
Sched. L, Step 0 @ \$17.39/hr.

## B. Extra Duty Personnel

1. Verdell Billingsley\#019-2b Bsktball-Fresh Coach-Boys(13\%) \$ 607.00
2. Verdell Billingsley\#020-5b Bsktball-Jr Hi Coach(25\%) \$ 1,167.00
3. Verdell Billingsley\#020-6b Bsktball-Jr Hi Coach(25\%) \$ 1,167.00
4. Verdell Billingsley\#020-7b Bsktball-Jr Hi Coach(25\%) \$ 1,167.00
5. Verdell Billingsley\#020-8b Bsktball-Jr Hi Coach(25\%) \$ 1,167.00
6. Charles Bott \#018-3 Bsktball-Assoc Coach-Boys \$ 6,104.00
7. Robert Brown \#020-7a Bsktball-Jr Hi Coach(75\%) \$ 3,676.00
8. Danielle Darling \#217L-11d Elem Dept Chair-McGregor \$ 1,885.00
9. Nancy Foster \#217L-11c Elem Dept Chair-McGregor \$ 1,795.00
10. Ismael Gad** \#108L-b Speech Team-Assoc Coach(40\%) \$ 1,436.00
11. Austin Hogan** \#018-4b Bsktball-Assoc Coach-Boys(2\%) \$ 122.00
12. Austin Hogan** \#020-5c Bsktball-Jr Hi Coach(10\%) \$ 467.00
13. Austin Hogan** \#020-6c Bsktball-Jr Hi Coach(10\%) \$ 467.00
14. Julie Hogan \#170L-18 Activities Director-Jefferson \$ 718.00
15. Julie Hogan \#170L-20 Activities Director-Jefferson \$ 718.00
16. Tyler Mitchell** \#109L-a Speech Team-Asst Coach(35\%) \$ 1,005.00
17. Michael Parker** \#019-2a Bsktball-Fresh Coach-Boys(87\%) \$ 4,061.00
18. Sean Peters** \#022-2 Bsktball-Operations Mgr.-Boys \$ 2,154.00
19. William Prater** \#108L-a Speech Team-Assoc Coach(60\%) \$ 2,154.00
20. Rachel Royfman**\#109L-c Speech Team-Asst Coach(30\%) \$ 862.00
21. Phillip Schiffler \#020-8a Bsktball-Jr Hi Coach-Boys(75\%) \$ 3.676.00
22. Tylor Schneider**\#020-6a Bsktball-Jr Hi Coach-Boys(65\%) \$ 3,034.00
23. William Syroka** \#018-4a Bsktball-Assoc Coach-Boys(98\%) \$ 5,982.00
24. Timothy Walsh** \#020-5a Bsktball-Jr Hi Coach-Boys(65\%) \$ 3,034.00
25. Jakob Wenman** \#109L-b Speech Team-Asst Coach (35\%) \$ 1,005.00

## C. Substitute Administrative Personnel @ \$300.00/day

1. Lynita Bigelow
2. Christopher Kreft

## D. Substitute Certified Personnel

1. Steven Agard
2. Jessica Bayus
3. Evan Kimmey
4. Ryan Klosowski
5. Mallory Lenhart
6. Amy Packer
7. Agata Piestrak
8. Gayle Sharp

## E. Substitute Classified Personnel

1. Debra Cicerella
2. Karly Jacobs
3. Andrea Knaggs
4. Holly Martin
5. Valerie Shuherk
6. Camille Stanfa
7. Nancy Zimmel

## F. Outdoor Education @ $\$ 75.00$ per night

Greenwood - September 6, 7, and 8, 2016

1. James Floyd, Jr.
2. Cathryn Vaughan
3. Kurtis Winzenried

Jackman - September 6, 7, and 8, 2016

1. Stephanie Kosakowski
2. Wendy Measles (Proficiency Tutor)
3. Kathryn Robertson
4. Christopher Burkart (Sub)

McGregor - September 19, 20, 21, and 22, 2016

1. Shanna Huebner
2. Tera Sakowski
3. Ashley Swartz (Spec. Ed IT)
4. Jill Taylor

Meadowvale - September 19, 20, 21, and 22, 2016

1. Charles Diehl
2. Stephanie Eyre (3 nights)
3. Amy Rowland
4. Lindsey Wagner

## G. Stagehands/Technical Technicians @ \$8.10/hr.

1. James Annarino

## H. O.G.T. Camp Tutors @ \$26.33/hr.

 October 17-21, 20161. Regina Chadwick
2. Nicholas Jakutowicz
3. David Lenz
4. Benjamin Palicki
5. Kate Peters
I. After School Tutoring @ \$26.33/hr.
6. Denise Amirhamzeh
7. Elizabeth Baldwin
8. Lori Bosch
9. Kathleen Chaka
10. Mark Jakubowski
11. John Kazmaier
12. John Mohn
13. Courtney Morse
14. Lindsey Reiter
15. Judith Swartz

## J. Bus Driver Recertification @ \$100.00

1. Tammy Madlinski

## 5. CHANGE OF CONTRACTS

## A. Certified Personnel

1. Wendy Flemmings

## Jefferson

From Trng. 5 (M.A.), step 16 @ \$75,799 to Trng. 5.5 (M.A.+18), step 16 @ \$77,986
Effective: 2016/17 school year

## B. Classified Personnel

1. April Cowell

From Food Warehouse (8 hrs./day), Sched. H, step 5 @ \$20.39/hr. to Head Custodian - Meadowvale, (8 hrs./day), Sched. E, step 0 @ \$20.68/hr.
Effective: September 26, 2016

| 2. Kenneth Kania, Jr. | From Safety Aide - McGregor (2 hrs./day) to Safety Aide - Shoreland ( 2.25 hrs./day). No change in Schedule, Step, or Hourly Rate Effective: October 10, 2016 |
| :---: | :---: |
| 3. Christina Rutkowski | From Custodian - Lincolnshire (4 hrs./day) to Custodian - Shoreland ( 8 hrs ./day). No change in Schedule, Step, or Hourly Rate <br> Effective: October 10, 2016 |
| 4. Ronald Schroeder | From Custodian - Shoreland (8 hrs./day), Sched. D, Step 8 @ $\$ 20.26 / \mathrm{hr}$. to Food Warehouse (8 hrs./day), Sched. H, step 5 @ \$20.39/hr. Effective: October 3, 2016 |
| 5. Kerry Woodward | From Classroom Aide - Jackman (4 hrs./day), to Library Media Clerk - Wernert/Jackman (8 hrs./day). No change in Schedule, Step, or Hourly Rate Effective: October 10, 2016 |
| 6. Nancy Zimmel | From Safety Aide - Wernert ( $3.25 \mathrm{hrs} . /$ day) to Safety Aide - Greenwood (3 hrs./day). No change in Schedule, Step, or Hourly Rate Effective: September 19, 2016 | Moved by: $\qquad$ Seconded by:

Mr. Kiser $\qquad$ Mrs. Carmean $\qquad$ Mr. Hunter $\qquad$ Ms. Canales $\qquad$ Mr. Langenderfer $\qquad$

## RECOMMENDATION \# 2 OF 2

The Treasurer recommends that the Board of Education approve, via consent motion, personnel item 2 of 2 as presented:

## 1. CHANGE OF CONTRACT

## A. Non-Bargaining Personnel

1. Jill Laytart From Assistant to Treasurer (SECTR), step 8 @ $\$ 55,334$ to Assistant to Treasurer (SECTR), (New Salary Schedule), step 8 @ $\$ 58,818$
Effective: September 19, 2016
Moved by: $\qquad$ Seconded by: $\qquad$

Mr. Kiser $\qquad$ Mrs. Carmean $\qquad$ Mr. Hunter $\qquad$ Ms. Canales $\qquad$ Mr. Langenderfer $\qquad$
17. Adjournment

Moved by: $\qquad$ Seconded by: $\qquad$

Mr. Kiser $\qquad$ Mrs. Carmean ___ Mr. Hunter $\qquad$ Ms. Canales $\qquad$ Mr. Langenderfer $\qquad$

Motion to adjourn carried $\qquad$ Yes No
__ Absent $\qquad$ Abstention

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

The meeting stands adjourned at $\qquad$ P.M.


[^0]:    AIA DOCUINENT G701 © CHANGE ORDER - 1987 EDITION - SNA - © 1987 - THE

